



### MINUTES OF A MEETING OF HIGHWORTH TOWN COUNCIL 20 MARCH 2018

#### PRESENT

Councillor N Gardiner (In the Chair)

Councillors:

P Adams  
A Bishop  
(Mrs) J H Bishop  
(Mrs) J Clark  
(Mrs) A M Durrant  
G Edwards  
K Smith  
(Mrs) L Vardy  
(Mrs) P M Webster

#### IN ATTENDANCE

2 Members of the Public, 1 member of the Press.

#### APOLOGIES

101. Councillors S Weisinger (Meetings at SBC) R Acres (work commitments), (Mrs) M R Penny (SBC Mayoral Duties) and C Adams.

#### PUBLIC QUESTION TIME (10 Minutes Limit)

102. None.



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson

## **DECLARATIONS OF INTEREST**

103. None.

## **MINUTES OF MEETING**

104. **RESOLVED THAT THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 20 FEBRUARY 2018 BE ADOPTED AND SIGNED.**

## **MATTERS ARISING**

105. None.

## **COMMUNICATIONS FROM MAYOR**

106. The Mayor reported that he has recently attended the following events:

[CLLR NICK GARDINER 2017 - 2018](#)  
[MAYOR OF HIGHWORTH](#)  
[ATTENDED FUNCTIONS](#)

- **TUESDAY 12 DECEMBER 2017** – Briefing at RAF Fairford, Community Activity Centre, Fairford
- **FRIDAY 23 FEBRUARY 2018** – Marlborough Town Council, Civic Dinner, Marlborough Town Hall
- **SUNDAY 11 MARCH 2018** – The High Sheriff of Wiltshire, Lady Marland, The Rule of Law in Wiltshire, Salisbury Cathedral, Salisbury
- **FRIDAY 16 MARCH 2017** – Highworth Artists' Society, Exhibition Preview Night, Community Room, Council Offices, Highworth

## **MINUTES OF MEETINGS**

107. **RESOLVED TO ACCEPT AND CONFIRM THE MINUTES OF THE FOLLOWING MEETINGS:**

- a. **Planning Committee 6 March 2018**
- b. **General Purpose and Finance Committee 6 March 2018**
- c. **Leisure Committee 6 March 2018**

## **MATTERS ARISING**

108. a. Leisure Minute 61c. The Street Sweeper was again commended for his efforts in the snow, going above and beyond to ensure the High Street was gritted and the car park entrances salted.

b The fireworks display will be held on Friday 2 November 2018, Councillors unanimously agreed for the event to go ahead.

## WORKING PARTY – COMMITTEES

109. A working party committee was selected as follows

Councillors: (Mrs) L Vardy, P Adams, A Bishop, (Mrs) J Clark, G Edwards and K Smith.

The aim of the Working Party is to consider all models of Main Committees in relation to Full Council Meetings and to bring back a recommendation on how the Council is to conduct its Governance for the future.

## CORRESPONDENCE

110. None.

## REPORTS BY REPRESENTATIVES

111.

a. Borough Councillors.

Councillor A Bishop – Councillor A Bishop reported he had attended the following meetings:

- 22 February 2018 Full Council meeting
- 9 March 2018 Licensing meeting
- 15 March Licensing (Dog walking) meeting

He also dealt with the following issues:

- 9 Newburgh Place, resident recovering from an operation and required a wet room.
- He is consultation with fellow Borough Councillor regarding the speed limit in Inglesham to reduce it further to 40mph.
- St Michaels Ave / Windrush parking situation is greatly improved.

b. Town Twinning. Councillor G Edwards

The reports from the AGM can be seen in the Council Offices. There have been several events through the year including coach trips to Pontorson and Wassenberg and lots of forthcoming events to look forward to. Councillor G Edwards will forward the festival programme to the Town Clerk to be circulated to all Councillors.

c. Highworth Community Partnership Group (HCPG). Councillor K Smith

The Group is actively seeking to set up a Credit Union in the town which will complement the services offered in The Bridge.

d. Highworth Association For Fair Trade. Councillor (Mrs) A Durrant

A very positive meeting was held on 10 March 2018 and it was a decided due to a surplus of funds a donation would be made to the Fair Trade Foundation. The Town Council Mayor is the honorary president and it is important that this relationship be maintained.

e. The Fox Roundabout. Councillor K Smith reported that we are still waiting for SBC to lower the chevrons on the roundabout and once this has been done the artwork can be ordered.

## “THERE BUT NOT THERE” – SUGGESTED ARTWORK FOR FOX ROUNDABOUT

112. Councillors unanimously agreed that this is not a suitable site for the location of the suggested Art work. The Exhibition of these figures, to commemorate 100 years of the ending of The First World War is travelling the Country. The relevance to the celebration of this event is immediate and the installing of these figures is not intended to be permanent. Councillors did agree that the Council would like very much to support the participants in this year’s Armistice Day ceremonies to further commemorate the ending of that war and would like to invite a member of The British Legion to a meeting to discuss this.

## QUESTIONS FROM COUNCILLORS

113. a. Councillor K Smith: He has received an email from a dementia friendly co-ordinator requesting to meet with him or the Full Council with the aim to make Highworth a more dementia friendly town. Councillor K Smith advised Highworth currently has 14 designated Safe places made up of shops and establishments across the town, including the Council Offices and a dementia champion who is situated at The Highworth Recreation Centre.
- b. Councillor P Webster: She recently attended a meeting at SBC which included members of other Parishes, particularly Blunston Parish Council. The purpose of the meeting was to further discuss the traffic problems the “Kingsdown Development” will cause to Towns and villages such as Highworth and Blunston. Under the current proposed plans the egress is solely onto the B4109 and further causing tail backs at the Cold Harbour in one direction and on into Highworth in the other direction. This matter has very much lacked thought. There will only be the one route out of the proposed development until the proposed bridge is erected. Work on this is not due to commence before 2021, if at all. Highways England and Highways at SBC are also concerned at the road usage and the proposed junction onto the B4109. It was agreed at the meeting that a traffic light expert will be instructed to carry out an assessment of the lights onto the A361 at Cricklade Road in Highworth.
- c. Councillor L Vardy: The Town Clerk is to write a letter to the CEO of the Co-Op on behalf of Highworth Town Council, the service being given to the town being far from acceptable.
- d. Councillors J Bishop: A letter is to be written on behalf of Highworth Town Council to congratulate Grove Hill nursing home which has recently been put in the top 20 nursing homes in the South West of England.
- e. Town Clerk:
- The Service Level Agreement on the purchase of additional staffing hours at the Highworth Library has been signed on behalf of HTC and returned for SBC to Sign and Seal. Councillors unanimously agreed that the outstanding invoices for the additional library hours may now be paid..
  - The community resolution in regards to the Chamber door has been paid, collected and paid into our account.
  - There was an incident at the Brewery Street toilets whereby a resident fell in the disabled toilets, HTC employees administered first aid and waited for the ambulance to arrive. The resident’ s scooter was also kept safe and returned by HTC Groundsmen the following day when they checked up on his welfare. Councillors expressed their thanks to the employees who acted in an extremely professional manner on behalf of HTC.

**The Meeting closed at 8.15 pm**