

Community Grant Funding Policy

It is the Council's Policy that grants will not be made to organisations, individuals or charities which are not based in or reside in Highworth, and whose activities are not generally or exclusively for the residents of Highworth.

Should an application be received which does not meet this criterion, the application will be returned to the applicant by the Town Clerk.

The following criteria must be met for the application to be submitted:

- The group has got a bank account (money cannot be paid into individual's accounts)
- The group is non-profit making, i.e. registered charity, voluntary/community group, club or society and the latest copy of accounts can be provided
- The project will benefit people in Highworth
- The project requires a one-off payment (ongoing funding cannot be provided)
- The project has not been completed

If the above criteria is met an application form can be submitted to The Clerk at Highworth Town council. All applications must be supported by a Town Councillor as per the application form which can be found on the Town Council website www.highworthtowncouncil.gov.uk

All applications will be considered on a case by case basis and will not set any sort of precedence for similar, follow up or "top-up" applications. Any surplus money from the grant will be returned to Highworth Town Council unless specifically agreed otherwise.

The exception to the above policy is the John Trollope Sport Aid Fund which was terminated in the 2014/2015 Financial Year. The balance of funds is still held within the accounts of the Full Council - Environment and Leisure, which reserves the right to consider exceptional applications from Highworth sports people, until these funds are exhausted. Individual applications will continue to be considered at Environment and Leisure meetings.

Signed.......... Print Name..... DAVID LANE.....

Position in Highworth Town Council..... TOWN CLERK.....

Date..... 27 January 2020.....

Date to be reviewed..... 2021.....