



**MINUTES OF THE FULL COUNCIL
(GENERAL PURPOSE AND FINANCE)
16 JULY 2019**

PRESENT

Councillor K Smith (In the Chair)

Councillor: A Bishop
(Mrs) J Bishop
G Evans
N Gardiner
(Miss) J Murphy
P Newton-Smith
(Mrs) M Penny
K Saunders
(Mrs) L Vardy
(Mrs) P Webster
S Weisinger
R Williams
S Wolfensohn

IN ATTENDANCE

Seven Members of the Public, One Member of the Press, One Member of NEXUS and Reverend Geoff Sowden

APOLOGIES

18. Councillor G Olley



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson

DECLARATIONS OF INTEREST

19. Councillor R Williams declared an interest in Highworth Market and after giving his report, left the Meeting when the Market was discussed.

Councillor N Gardiner declared an interest in Nexus as he is a Trustee, he stayed at the Meeting but did not participate in the debate.

MOBILE PHONES

20. Reminder to Councillors and Public that mobile phones should be silenced.

NEXUS – Grant Application

21. Resolved by Councillor K Smith and seconded by Council S Weisinger that the accounts be presented by Nexus before it is put as an Agenda Item in September 2019. Carried unanimously, Nexus agreed to produce the accounts.

HIGHWORTH MARKET

22. a. Correspondence. None.
b. Market Manager's Report.

There are several new stalls attending on a staggered basis, namely Sweet Josephine Bakes, Mr Tacks and Just Scones.

Councillor R Williams left the Meeting.

It was agreed a Meeting be held between the Market Manager, the Chair of General Purpose and Finance and The Town Clerk to update the Rules and Regulations and review the Market Charges to ensure that no one is disadvantaged.

- c. The accounts as listed on pages G16 to G17 were passed.

MINUTES OF MEETINGS

23. **RESOLVED THAT THE MINUTES OF THE FULL COUNCIL (GENERAL PURPOSE AND FINANCE) MEETING HELD ON 18 JUNE 2019 BE ADOPTED** (The minutes were duly signed).

CORRESPONDENCE

24. None

HIGHWORTH TOWN FOOTBALL CLUB (HTFC) - Policy

25. Councillors agreed that regular meetings would be scheduled with both Highworth Town Senior Football Club (HTFC) and Highworth Town Juniors Football Club (HTJFC) along with the Cricket Club if they are revived. A report on these meetings is to then be given at the following Full Council (Environment and Leisure) Meeting.

HIGHWORTH TENNIS CLUB (HTC) – Application for Grant

26. The Club is to be informed that the accounts are requested from the Tennis Club together with current membership figures and the projected increase in membership due to installation of the proposed flood lights. When this information is presented it can be an agenda item in September 2019.

TO ADOPT STANDING ORDERS AND CODE OF CONDUCT

27. Resolved by Councillor (Mrs) J Bishop and Seconded by Councillor (Mrs) M Penny that the Standing Orders and Code of Conduct be adopted. Carried unanimously. The Policy is duly adopted.

TO ADOPT POLICIES

28. a. Employee Grievance Policy. Resolved by Councillor A Bishop and Seconded by Councillor N Gardiner that the Employee Grievance Policy be adopted. Carried unanimously. The Policy is duly adopted.
- b. Employee Disciplinary Procedure Policy. Resolved by Councillor A Bishop and Seconded by Councillor N Gardiner that the Employee Disciplinary Procedure Policy be adopted. Carried unanimously. The Policy is duly adopted.

ACCOUNTS

29. The accounts as listed on pages G18 to G22 were passed and payment of bills authorised.

MEMBERS BUSINESS

30. Councillor (Mrs) M Penny: In order that all Grant Applications are presented with the standard information required when considering requests, a proforma application form is to be devised and taken into use.

The Meeting closed at 7.48pm.