

# Highworth



## Town Council

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[www.highworthtowncouncil.gov.uk](http://www.highworthtowncouncil.gov.uk)

G88.

### MINUTES OF THE FULL COUNCIL (GENERAL PURPOSE AND FINANCE) 27 MAY 2020

#### PRESENT

Councillor: K Smith (In the Chair)

Councillor: (Mrs) K Barber  
A Bishop  
(Mrs) J Bishop  
G Evans  
N Gardiner  
(Miss) J Murphy  
P Newton-Smith  
G Olley  
(Mrs) M Penny  
K Saunders  
S Weisinger  
R Williams  
S Wolfensohn

Town Clerk: D C Lane

ZOOM Host: Ms D Rose

#### IN ATTENDANCE

1 Member of the Public

#### APOLOGIES

107. Councillor (Mrs) L Vardy



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson

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**PUBLIC QUESTION TIME (10 Minutes Limit)**

108. None.

**DECLARATIONS OF INTEREST**

109. None.

**MINUTES OF MEETINGS**

110. **RESOLVED THAT THE MINUTES OF THE FULL COUNCIL (GENERAL PURPOSE AND FINANCE) MEETING HELD ON 17 MARCH 2020 BE ADOPTED**

**TO ADOPT THE FOLLOWING STANDING ORDERS: DELEGATED AUTHORITY AND REMOTE MEETINGS**

111. Resolved by Councillor (Mrs) M Penny and seconded by Councillor K Saunders to adopt the Delegated Authority Standing Order attached to these Minutes with an amendment stating The Temporary Standing Order is only in relation to the COVID-19 crisis and cannot be used for other circumstances. Voting was 12 in favour and 1 abstention.

112. Resolved by Councillor (Mrs) M Penny and seconded by Councillor K Saunders to adopt the Remote Meetings Standing Order attached to these Minutes with two amendments.

1. The Temporary Standing Order is only in relation to the COVID-19 crisis and cannot be used for other circumstances.

2. Item 'g' to be amended to read "Councillors names will be called in turn by The Chairman or Clerk and records of the vote will be kept.

Carried unanimously.

**TO CONSIDER AND FUNDING A MAIL DELIVERY TO ALL HOUSEHOLDS IN HIGHWORTH**

113. David Dewart at Swindon Borough Council was contacted in relation to the proposed development on Shrivenham Road and he confirmed that the deadline for making comments is 2<sup>nd</sup> June 2020 although comments after this date will still be included. The application is not likely to be decided by Swindon Borough Council Planning until September/October of this year. The response from Highworth Town Council should not be delayed and a Planning Meeting will be held in due course. The two mail drop options were discussed along with the associated costings. The Planning Application S/OUT/20/0422 has been publicised through notices around the Town, social media posts, notification on the Highworth Town Council website and Swindon Borough Council publications including the local newspaper. To go ahead with a Town Council mail drop would go against the advice received from the Chief Public Health Officer advising against arranging a mail drop during COVID-19. The Planning Application is to be an Agenda item on Full Council (Planning) and Councillors agreed this should be heavily publicised to ensure the Public are able to view the Meeting.

Resolved by Councillor (Mrs) K Barber and seconded by Councillor R Williams to organise a leaflet delivery to residences in the Town. Voting was 6 in favour, 7 against and 1 abstention. The resolution was not carried.

## **MEMBER'S BUSINESS**

114. Councillor (Mrs) J Murphy: It was agreed that the Council should not intervene on behalf of TT Linnet as this would prejudice the Council's impartiality if it were to attempt consider future applications by this business. Councillors advised that the business was permitted to operate from the front of their building. This would alleviate the need to make any alterations to the front of the premises.

Councillor S Wolfensohn: He queried when the Deferred Agenda Items from the previous GP&F Meeting would be returned to a future Agenda. The Chairman agreed to consider when this would be feasible.

**The Meeting closed at 7:50pm.**

### **Action Points: -**

- Chairman to investigate when and how the Deferred Agenda items from the 17 March 2020 General Purpose & Finance might return to the table.