



# Highworth Town Council

Council Offices  
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Highworth  
Swindon  
Wiltshire  
SN6 7FB

Town Clerk: Mrs D Rose  
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12 October 2021

## TO: ALL MEMBERS OF HIGHWORTH TOWN COUNCIL

You are summoned to a **face to face** Meeting of the **FULL COUNCIL** on **TUESDAY 19 OCTOBER 2021 @ 7:00pm** in the Council Chamber, 3 Gilberts Lane, Highworth SN6 7FB.

Yours faithfully

*Deanne Rose*  
TOWN CLERK

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## AGENDA

### 1. Apologies and Declarations of Interests

To receive any Apologies and any Declarations of Interests  
*(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)*

### 2. Public Question Time

Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments

### 3. Correspondence

To receive any correspondence

### 4. Minutes of the Meeting and Matters Arising

To confirm as a true record the Minutes of the Full Council Meeting held on Tuesday 21 September 2021 and address any Matters Arising from these Minutes

### 5. Committee Meeting Minutes and Matters Arising

To note the following Committee Meeting Minutes and address any Matters Arising from these Minutes:

- Finance & General Purpose – Tuesday 21 September 2021
- Neighbourhood Plan – Tuesday 28 September 2021
- Environment & Leisure – Tuesday 5 October 2021
- Planning – Tuesday 5 October 2021

### 6. Highworth Community Shed

To receive a presentation from the Chair of the Highworth Community Shed

### 7. Reports by Swindon Borough Councillors

To receive verbal reports from Borough Councillors:  
A Bishop, V Manro & S Weisinger

### 8. Reports by Representatives

To receive verbal reports from the following representatives:

- Highworth Community Partnership Group – HCPG
- Highworth Action For Fair Trade – HAFFT
- Highworth Twinning Association – HTA

**9. Grant Application**

To review and consider approval of a Grant Application from Highworth Community Partnership Group to replace the Dovecote in Sevenfields

**10. Grant Application**

To review and consider approval of a Grant Application from Highworth Town Junior Football Club to assist with Pitch Maintenance

**11. Skate Park Working Group**

To elect 2 Councillors to a Working Group to assist the Town Clerk with overseeing the Skate Park Project

**12. Council 6 Month Rule on Meeting Attendance**

To resolve Councillor (Mrs) J Bishop's 'statutory excuse' of ill health as per LGA 1972 s 85(1)(2)

**13. Planning Application**

- a. To discuss **S/21/0015 SASM** Erection of 33 no. dwellings (use class c3) including access and internal roads, public open space & landscaping, suds & other associated infrastructure. Wrag Barn Golf Course, Shrivenham Road, Highworth, SN6 7QQ
- b. To discuss **S/21/1470 SASM** – Change of use from stable (sui generis) to 1 no. dwelling (C3), access and associated works: The Stable, Pentylands Lane, Highworth.
- c. To discuss Planning Inspector Reference: **APP/U3935/21/3280902** at Farm Buildings, Eastrop Farm, Shrivenham Road, Highworth, Swindon SN6 7QQ. To approve any representation to be made from Highworth Town Council in reference to Unauthorised Development – Erection of three buildings as residential dwellings

**14. Visit Highworth Limited (VHL)**

To discuss the option of purchasing shares in VHL as part of the Grant Funding (this is at no additional cost to the Council)  
As per Minute Ref:24 (F&GP Meeting Tuesday 20 July 2021) Purchasing shares in Visit Highworth is to be an Agenda item at the next Full Council Meeting

**15. Members' Business**

To note Members Business

**16. Resolution to exclude Members of the Press & Public**

Resolution to exclude Members of the Press & Public from Agenda item 17 on the grounds of avoiding disclosure of personal information

**17. Staffing**

To receive a verbal update from the Staffing Committee regarding the GroundsTeam

Members of the Public and Press are invited to attend this Meeting, however, participation in the debates is not permitted.



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson