



Highworth Town Council

Council Offices
3 Gilberts Lane
Highworth
Swindon
Wiltshire
SN6 7FB

Town Clerk: Mrs D Rose
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31 August 2021

To Councillors: K Saunders, N Gardiner, A Bishop, (Mrs) J Bishop, G Evans, P Newton-Smith, (Mrs) M Penny, (Mrs) L Vardy, S Weisinger

You are summoned to a **face to face** Meeting of the **ENVIRONMENT & LEISURE COMMITTEE** on **TUESDAY 7 SEPTEMBER 2021** immediately after the Planning Meeting (estimated 7:45pm) at The Council Chambers, Gilberts Lane, Highworth SN6 7FB

Yours faithfully

Deanne Rose

TOWN CLERK

AGENDA

- 1. Apologies and Declarations of Interests**
To receive any Apologies and any Declarations of Interests
(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)
- 2. Public Question Time (Maximum 10 Minutes)**
Members of the Public are to submit any questions to the Town Clerk in writing to clerk@highworthtowncouncil.gov.uk by no later than, **12.00pm on Monday 6 September 2021**. They will be read out at the Meeting
- 3. Correspondence**
To receive any correspondence
- 4. Minutes of the Meeting**
To confirm as a true record the Minutes of the Meeting held on Tuesday 6 July 2021 and address any matters arising from these Minutes
- 5. Play Areas**
To receive a verbal update from the Town Clerk
- 6. Civic Service & COVID Memorial Service**
For information only
- 7. Security of Lower Rec Site**
To receive a verbal update from the Town Clerk
- 8. Members' Business**
To note Members Business

Members of the Public and Press are invited to attend this Meeting, however, participation in the debates is not permitted.



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson