



Highworth Town Council

Council Offices
3 Gilberts Lane
Highworth
Swindon
Wiltshire
SN6 7FB

Town Clerk: Mrs D Rose
01793 762377

admin@highworthtowncouncil.gov.uk
www.highworthtowncouncil.gov.uk

27 April 2021

TO: ALL MEMBERS OF HIGHWORTH TOWN COUNCIL

The Annual Council of Highworth Town Council which Members are hereby request to attend will be held on **TUESDAY 4 MAY 2021** at 7:00pm, by ZOOM. Meeting Link:
<https://us02web.zoom.us/j/85765113363?pwd=ZVp5akxlbWtVd1B2ZmZ6QjYzbG9SUT09>
Meeting ID: 857 6511 3363
Passcode: 304080

Yours faithfully

Deanne Rose

TOWN CLERK

Members of the Public and Press are invited to attend this Meeting, however, participation in the debates is not permitted.

AGENDA

To maintain an inclusive attitude Members of the Public are invited to turn their cameras off, to make it easier for the Chairman of the Meeting.

1. **Election of Mayor/Chairman**
To Elect the Mayor/Chairman for the forthcoming year
2. **Apologies**
To receive any Apologies
3. **Election of Deputy Mayor/Chairman**
To Elect the Deputy Mayor/Chairman for the forthcoming year
4. **Minutes of the Meeting**
To confirm as a true record the Minutes of the Meeting held on Tuesday 21 July 2020 and to discuss any matters arising
5. **Committee Structure**
To debate and resolve the Committee Structure to be adopted
6. **Committees, Sub-Committees & Working Parties**
To appoint Members to the Committees, Sub-Committees & Working Parties
7. **Representatives**
To appoint Members as representatives to the following organisations
 - a. Highworth Twinning Association
 - b. Highworth Community Partnership Group
 - c. Highworth Action for Fair Trade
8. **Resolution to exclude Members of the Public and Press**
Resolution to exclude Members of the Public and Press from Agenda items 9 as it is likely that personal information will be disclosed
9. **Complaint**
To receive a verbal update from the Town Clerk



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson