

Highworth



Town Council

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1.

**MINUTES
ANNUAL MEETING
HIGHWORTH TOWN COUNCIL
10 MAY 2016**

PRESENT

Councillor (Mrs) P M Webster (In the Chair for the commencement of the meeting)
Councillor A Bishop (In the Chair for the remainder of the meeting)

Councillors: (Mrs) J H Bishop
C J Cahill
(Mrs) J Clark
(Mrs) A M Durrant
G Edwards
N Gardiner
(Mrs) A H Livall
(Mrs) M R Penny
(Mrs) L Vardy
S Weisinger

IN ATTENDANCE

1 Member of the Public

LECHLADE PARISH COUNCIL

1. Prior to seeking nominations for the new Chairman/Mayor, Councillor (Mrs) P M Webster asked Councillors to consider making an offer to Lechlade Town Council of office space and the use of our Council Offices for meetings. This is due to the Lechlade Town Council offices being destroyed by fire. Councillors voted unanimously to offer these facilities free of charge.



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson

NOMINATIONS FOR CHAIRMAN/MAYOR

2. Resolved by Councillor S Weisinger and seconded by Councillor (Mrs) M Penny that Councillor A Bishop be appointed as Mayor/Chairman. Carried unanimously. Councillor A Bishop was duly elected Chairman and Mayor and took the chair for the remainder of the meeting.

CHAIRMAN'S DECLARATION

3. Councillor A Bishop read and signed the Declaration of Office.

He thanked Councillor (Mrs) P Webster for her hard work in her Mayoral year and announced that his chosen Charities are MacMillan Nurses and Prospect Hospice.

APOLOGIES

4. Councillor P Adams (holiday), C Adams (holiday) G Evans (Family Commitments).

ELECTION OF VICE-CHAIRMAN/DEPUTY MAYOR

5. Resolved by Councillor A Bishop and seconded by Councillor S Weisinger that Councillor N Gardiner be appointed as Vice Chairman and Deputy Mayor. Voting was 9 in favour, 3 abstained. Councillor N Gardiner was duly appointed Deputy Mayor and Vice Chairman.

APPOINTMENTS TO STANDING COMMITTEES AND SUB COMMITTEES/WORKING PARTIES

6. It is policy that all Councillors are members of all Committees (General Purpose and Finance, Leisure and Planning Committees). This was confirmed by the Council.

MINUTES OF MEETING

7. **RESOLVED TO CONFIRM AND SIGN THE MINUTES OF THE FULL COUNCIL MEETING**

HELD ON 15 MARCH 2016

MATTERS ARISING

8. Minute 114. The response to the letter requesting 'School' signs was disappointing but the issue has been taken further with the Police. Councillor (Mrs) M Penny will continue to pursue the Borough regarding the phasing of the traffic lights and the cost, as will Councillor C Cahill.

Minute 118. Further complaints received about inconsiderate parking. If there is an obstruction, the complainants are advised to call the Police. A letter is to be sent to both Football Clubs regarding parking problems during their tournaments, this is to be monitored and may affect permissions for future events.

APPOINTMENT OF REPRESENTATIVES TO ORGANISATIONS

9.	Swindon Transportation	Councillor C Cahill
	Local Consultative Group (Police)	Councillor (Mrs) M Penny
	Highworth Youth Centre	Councillor (Mrs) A Livall
	John Trollope Sport Aid Fund	Chairman Leisure Committee
	Town Twinning	Councillor G Edwards
	Highworth Community Partnership Group (HCPG)	Councillor N Gardiner
	Management Board Highworth Rec Centre	Councillor (Mrs) P Webster with
		Councillor N Gardiner
	Highworth Fair Trade	Councillor (Mrs) A Durrant
	Executive Committee (WALC/SAC)	Councillor (Mrs) L Vardy

Resolved by Councillor (Mrs) M Penny and seconded by Councillor N Gardiner that the above appointments be made. Voting was unanimously in agreement. The resolution was carried and the appointments duly confirmed.

WORKING PARTY - NEIGHBOURHOOD PLAN

10. Resolved by Councillor (Mrs) M Penny and seconded by Councillor N Gardiner that membership of the Neighbourhood Plan Working Party be as shown below:

Neighbourhood Plan Working Party:

Councillor P Adams
 Councillor (Mrs) M Penny
 Councillor (Mrs) P Webster

K Smith, R Williams and P Beaumont are to be asked to continue as co-opted members of the group

Carried unanimously

CORRESPONDENCE

11. A letter of condolence is to be written to Councillor G Evans.

The Meeting closed at 7.20 pm.