

# Highworth



## Town Council

Council Offices  
3 Gilberts Lane  
Highworth  
Wiltshire  
SN6 7FB

Tel. (01793) 762377 or 763511

Email [admin@highworthtowncouncil.gov.uk](mailto:admin@highworthtowncouncil.gov.uk)

Town Clerk Mr D C Lane

PLEASE VISIT OUR WEB-SITE AT:

[www.highworthtowncouncil.gov.uk](http://www.highworthtowncouncil.gov.uk)

E&L9.

Before the Meeting commenced, the Chairman reminded everybody that their microphones must remain muted unless they are invited to speak, and members of the Public are not permitted to participate in the Meeting.

### MINUTES OF THE FULL COUNCIL (ENVIRONMENT & LEISURE MEETING) 6 OCTOBER 2020

#### PRESENT

Councillor: K Saunders (In the Chair)

Councillors:

(Mrs) K Barber  
(Mrs) J Bishop  
G Evans  
N Gardiner  
P Newton-Smith  
G Olley  
(Mrs) M Penny  
K Smith  
(Mrs) L Vardy  
S Weisinger  
R Williams  
S Wolfensohn

#### IN ATTENDANCE

Four Members of the Public and one Member of the Press.



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson

PLEASE VISIT OUR WEBSITE AT: [www.highworthtowncouncil.gov.uk](http://www.highworthtowncouncil.gov.uk)

## **APOLOGIES**

25. Councillors A Bishop and (Miss) J Murphy (making representation at Swindon Borough Council (SBC) Planning Committee on behalf of Highworth Town Council(HTC))

## **DECLARATIONS OF INTEREST**

26. None.

## **PUBLIC QUESTION TIME**

27. None.

## **CORRESPONDENCE**

28. a. An Email received from SBC Councillor Dale Heenan circulated to all Councillors prior to this Meeting. Councillors agreed that the email makes it clear that no further funding is available from SBC and an Extra-Ordinary General Purpose and Finance Meeting is to be held on Tuesday 13 October to make a decision on the Halo request for funding.
- b. An Email has been received from Sutcliffe Play confirming that the outdoor gym equipment at Northview is to be attended to week commencing 12 October 2020.
- c. An Email has been received from Highworth Town Juniors Football Club requesting the support of Highworth Town Council in asking for the Compound at the former Golf Course to be repaired or temporarily fenced off to make it safe. The Acting Clerk is to write to SBC to request that the site is secured.

## **MINUTES OF MEETING**

29. **RESOLVED THAT THE MINUTES OF THE FULL COUNCIL ENVIRONMENT & LEISURE MEETING (E&L) HELD ON 8 SEPTEMBER 2020 BE ADOPTED AND SIGNED.** The Minutes are to be duly signed.

## **MATTERS ARISING**

30. The email sent to TT Linnets is to be circulated to all Councillors.

## **REPORT ON SUSTAINABLE HIGHWORTH WORKING GROUP MEETING**

31. A Meeting of the Sustainable Highworth Working Group was held on 29 September 2020. Luke Tremblin who is a Community Representative of the group is working on cycle routes and link up routes within the Town, he is to be invited to the next Environment & Leisure Meeting to give a presentation.

A pilot website has been launched and will hopefully go live in the near future. Councillor P Newton-Smith is to share the website address with Councillors. Councillors have been studying the Frome Town Council website as it has undertaken a lot of work already and contains useful information that the Council is happy to share.

## HIGHWORTH TOWN JUNIORS FOOTBALL CLUB REQUEST TO HOLD A CAR BOOT SALE

32. A request has been received from Highworth Town Juniors Football Club to hold a car boot sale in the Club car park at the Lower Rec. The Acting Clerk has been advised by SBC Legal Department to treat this as an ancillary and very temporary arrangement for a one-off day usage for this purpose and SBC will not take any action against HTC for this taking place outside of what is specified in the Lease.
- Councillors expressed concerns due to the current COVID-19 restrictions, how a sale would be managed and what insurances are in place. It is requested that permission is withheld until this information is received and discussed at the Extra Ordinary General Purpose & Finance Meeting on Tuesday 13 October 2020. The Acting Clerk confirmed Mark Collett has been given the contact details for the Safety Advisory Group at SBC and confirmed if this event went ahead, it would be included in Highworth Town Councils Risk Register.

## MEMBERS' BUSINESS

33. Councillor (Mrs) M Penny:
- a. She thanked the Councillors for the assistance with the Market ensuring it remains COVID secure. Confirmation that the correct insurances are in place are to be circulated to all Councillors for information.
  - b. Highworth Town Council declared a Climate Emergency and have set up the Sustainable Highworth Working Group which is to give regular updates to the Environment & Leisure Meeting.

### Councillor S Weisinger:

The Environment & Leisure Meeting was brought forward ahead of the Planning Meeting to allow for Councillors to attend both the Planning Meeting at SBC and the Planning Meeting at HTC if time allowed. This was agreed by the Chairman prior to the Agendas being issued.

**Meeting closed at 7.36pm**

### Action Points

- An Extra-Ordinary Meeting of the Full Council General Purpose and Finance is to be held on Tuesday 13 October 2020.
- The Acting Clerk is to write to SBC to request that the Compound at the former Golf Course site is secured.
- The email sent to TT Linnets is to be circulated to all Councillors.
- An update is to be given to Highworth Town Juniors Football Club following the discussion at this evenings Meeting.
- The insurance extract for Councillors doing voluntary work is to be circulated to all Councillors.