



Highworth Town Council

Council Offices
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F.33

MINUTES OF THE FINANCE AND GENERAL PURPOSE COMMITTEE MEETING TUESDAY 19 OCTOBER 2021

PRESENT

Councillor: K Smith (In the Chair)

Councillor: G Evans
P Newton-Smith
K Saunders
R Williams
S Wolfensohn

Town Clerk: (Mrs) D Rose

IN ATTENDANCE

1 Member of the Public



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson

APOLOGIES

37. Councillors (Mrs) J Bishop, (Miss) J Murphy, (Mrs) L Vardy and Councillor S Weisinger (Chairing Swindon Borough Council (SBC) Audit Committee).

DECLARATIONS OF INTEREST

38. None

PUBLIC QUESTION TIME (10 Minutes limit)

39. None

CORRESPONDENCE

40. An email has been received from SBC advising of 'Outbreak Management Funds' available to the Parishes to promote COVID secure behaviours. Councillors did not want to pursue this.

MINUTES OF MEETINGS

41. **RESOLVED THAT THE MINUTES OF THE FINANCE & GENERAL PURPOSE COMMITTEE MEETING HELD ON TUESDAY 21 SEPTEMBER 2021 BE ADOPTED AND SIGNED.** The Minutes were adopted and duly signed.

MATTERS ARISING

42. None

ACCOUNTS

43. a. The Accounts listed on pages F.36 to F.46 were accepted and the payment of bills duly authorised.
- b. Resolved by Councillor K Saunders, Seconded by Councillor P Newton-Smith to approve the virement of funds from 4670/320 Mobile Phones to 4100/220 Telephone. Voting was unanimous, the Resolution was duly carried.

PRECEPT

44. The following budget requirements were considered for the 2022/2023 Precept:

44.1 Communications Cost

- Social Media and Website Hosting.

44.2 Local Council Award Scheme

- The Application is scheduled to be submitted in January 2022.

44.3 Parking

- The Town Clerk is to investigate the option of Highworth Town Council (HTC) financing a regular Parking Attendant to attend the Town with times and locations specified by HTC.
- Finance & General Purpose Committee is to investigate ways to encourage businesses not to park in the Town Centre, this is to form a Parking Strategy.

44.4 Loneliness Strategy

- The Finance & General Purpose Committee recommend a two-year Loneliness Strategy to be explored. This is to be a future Agenda item.

44.5 Volunteering

- HTC is to encourage volunteering within the Town. This is to be a future Agenda item.

44.6 Live Stream Meetings

- The Town Clerk is investigating Wifi within the Council Offices, once this has been updated a review of streaming Meetings will be undertaken.

NEIGHBOURHOOD WATCH REPLACEMENT SIGNS

45. Resolved by Councillor K Saunders, Seconded by Councillor P Newton-Smith, to reject the Application to reimburse a resident for the cost of replacement Neighbourhood Watch Signs. Councillors referred the applicant to the Police and Crime Commissioner who have specific funds available. Voting was unanimous, the Resolution was duly carried.

MEMBERS BUSINESS

46. None

The Meeting closed at 9.21pm.

Action Points

- The Town Clerk is to complete the virement of funds from 4670/320 Mobile Phones to 4100/220 Telephone
- The Town Clerk is to investigate the options of a Parking Officer