



Highworth Town Council

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F.05

MINUTES OF THE FINANCE AND GENERAL PURPOSE COMMITTEE MEETING TUESDAY 20 JULY 2021

PRESENT

Councillor: K Smith (In the Chair)

Councillor: P Newton-Smith
G Evans
(Miss) J Murphy
K Saunders
(Mrs) L Vardy
S Weisinger
S Wolfensohn

Town Clerk : (Mrs) D Rose

IN ATTENDANCE

No Members of the Public



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson

APOLOGIES

16. Councillor (Mrs) J Bishop

DECLARATIONS OF INTEREST

17. None

PUBLIC QUESTION TIME (10 Minutes limit)

18. None

CORRESPONDENCE

19. None

MINUTES OF MEETINGS

20. **RESOLVED THAT THE MINUTES OF THE FULL COUNCIL GENERAL PURPOSE AND FINANCE MEETING HELD ON TUESDAY 15 JUNE 2021 BE ADOPTED AND SIGNED.** The Minutes were adopted and duly signed.

MATTERS ARISING

21. None

ACCOUNTS

22. The Accounts listed on pages F.08 to F.18 were accepted and the payment of bills duly authorised.

Councillors congratulated the Town Clerk on the Grounds Team uniforms and how they are easily identifiable with a higher perceived presence in the Town.

FREEDOM OF INFORMATION ACT POLICY

23. Resolved by Councillor K Saunders, Seconded by Councillor (Mrs) L Vardy, to re-adopt the Freedom of Information Policy. Voting was unanimous and the Resolution was duly carried.

VISIT HIGHWORTH LIMITED

24. Resolved by Councillor P Newton-Smith, Seconded by Councillor K Saunders, to give financial support to Visit Highworth Limited for the municipal year 2021/2022 up to £12,000.00. Voting was 7 in favour and 1 against. The Resolution was duly carried.

Purchasing shares in Visit Highworth Limited is to be an Agenda item as the next Full Council Meeting.

VISIT WILTSHIRE SUBSCRIPTION

25. Resolved by Councillor S Weisinger, Seconded by Councillor K Saunders, to renew the Visit Wiltshire Annual Subscription at a cost of £775.00. Voting was unanimous and the Resolution was duly carried.

MEMBERS BUSINESS

26. Councillor (Mrs) L Vardy: The Town Clerk is to email the revised job descriptions to all Councillors.

Councillor P Newton-Smith: The Town Clerk is to write to Wassenberg to offer support with the recent severe flooding.

Councillor P Newton-Smith: The Mayor is to issue a birthday card and letter to a long standing Highworth resident who has recently turned 100 years of age.

The Meeting closed at 9.10pm.

Action Points

- Town Clerk to get a projection of extra costs under HR Support.
- Visit Highworth Limited is to be an Agenda item at the next Full Council Meeting.
- Town Clerk to send out Job Descriptions to all Councillors.
- Town Clerk to write to our Twinning Town Wassenberg.
- The Town Mayor is to visit a Highworth resident who has reached 100 and present her with a birthday card.
- Training date to be confirmed.