

Highworth



Town Council

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www.highworthtowncouncil.gov.uk

22.

MINUTES OF A MEETING OF HIGHWORTH TOWN COUNCIL 17 OCTOBER 2017

PRESENT

Councillor N Gardiner (In the Chair)

Councillors: R Acres
C Adams
P Adams
A Bishop
(Mrs) J H Bishop
(Mrs) J Clark
(Mrs) A M Durrant
G Edwards
(Mrs) A H Livall
(Mrs) M R Penny
K Smith
(Mrs) L Vardy
(Mrs) P Webster
S Weisinger

IN ATTENDANCE

1 Member of the Public, Swindon Advertiser Reporter, 3 representatives from the May Day Committee: Mr K Saunders, Mr P Newton-Smith and Mr S Martin

APOLOGIES

53. None

PUBLIC QUESTION TIME (10 Minutes Limit)

54. None

DECLARATIONS OF INTEREST

55. None



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson

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MINUTES OF MEETING

56. **RESOLVED THAT THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 19th SEPTEMBER 2017 BE ADOPTED AND SIGNED**

MINUTES OF MEETINGS

57. **RESOLVED TO ACCEPT AND CONFIRM THE MINUTES OF THE FOLLOWING MEETINGS:**
- a. **Planning Committee 19th September and 3rd October 2017**
 - b. **General Purpose and Finance Committee 3rd October 2017**
 - c. **Leisure Committee 3rd October 2017**

MATTERS ARISING

58. Councillors thanked Paul Newton Smith for his hard work in organising the Play Palace held at the library.

BOROUGH COUNCILLORS' REPORTS

59. a. Councillor A Bishop. He has attended and dealt with the following as Borough Councillor:
- SBC Planning meeting
 - Briefing on parking in Swindon Street and Station Road
 - Licensing
 - Full Council meeting
 - Saturday surgery
 - Planning meeting with Cllr Elliot and David Dewart to identify planning sites in Highworth
 - Planning meeting re. Planning application at Shrivenham Road
 - Local problems dealt with: Fly tipping in Blunsdon, Double glazed door in Rivers Way, trees needing attention in Priory Green, Lismore Road and Eastview Terrace. Domestic problems in Fairview and Home Farm reported to the Police.
- b. Councillor (Mrs) M Penny. Attended the following as Borough Councillor:-
- Meeting re Library SLA
 - Meeting with Police re concerns over the spike in Crime in Highworth, the policing of Highworth and the Crime Stats for Highworth
 - Meeting re planning and future of Town Plan. Presenting views against development in Shrivenham Road with Cllr Webster, Cllr Weisinger and Cllr Bishop
 - Meeting with Officers and Cabinet Member for Planning re Sheila which should be ready in November
 - Briefing on parking in Swindon Street and Station Road
 - Local problems dealt with: Bus stops in Blunsdon and outside Sainsbury's Gable Cross
 - Chairing a Full Council in Swindon

c. Councillor s Weisinger. Attended the following as Borough Councillor

- Meeting with Cllr Elliott re planning issues for Blunsdon
- Briefing on parking in Swindon Street and Station Road
- Highways event Full Council -SBC Stanton Fitzwarren Parish Council
- Councillors Surgery - Highworth and Blunsdon
- Meeting with Cllr Elliott to identify planning sites in Highworth
- Town Centre Highways briefing General enquiries from residents
- Highways meeting re Stanton Fitzwarren Junction
- Meeting with Cllr Elliott re planning issues for Blunsdon Meeting
- Full Council -SBC Stanton Fitzwarren Parish Council
- Planning meeting at SBC - re planning application at Shrivenham Road
- Councillors Surgery - Highworth and Blunsdon
- Town Centre Highways briefing
- General enquiries from residents

HIGHWORTH LIBRARY STAFFING ARRANGEMENTS – SERVICE LEVEL AGREEMENT (SLA)

60. The SLA is still under negotiation. A meeting is to be arranged with other local parishes that are also funding library hours and a second meeting to be arranged with SBC legal to discuss the details of the SLA.

SHRIVENHAM ROAD PLANNING APPLICATION - REPORT

61. Shrivenham Road planning application was granted permission at the SBC Planning Committee meeting on Tuesday 10th October 2017. A number of Councillors attended the meeting to represent HTC views and to support the Neighbourhood plan. Section 106 money will be available and HTC has requested that this money be used towards 3 projects in Highworth:

- Skate park
- Re-surfacing The Rec car park/additional parking
- Help with funding of new gymnasium equipment

There is also the possibility of CIL being available in the near future. HTC cannot appeal the planning decision but can try and ensure that these funds are directed towards Highworth.

A meeting is to be arranged with the Neighbourhood Plan Working Party and other urban parishes to discuss a joint strategy.

MAY DAY

62. Resolved by Councillor K Smith and seconded by Councillor C Adams that HTC contribute £3500 to the May Day Festival to be held in 2018 seconded by Councillor C Adams. Councillors voted 13 for, 1 against and 1 abstention. The Resolution was duly carried.

CORRESPONDENCE

63. a. The police have advised that the individual who caused damage to the chamber door has not agreed to a community resolution. Councillors unanimously agreed that they wanted to take this matter further and for the Town Clerk to approach members of the public to make a witness statement.

QUESTIONS FROM COUNCILLORS

64. Councillor K Smith. Councillors were informed that there is not a protocol for the replacement of minor employees, such as cleaners. It was agreed that it is the Town Clerk's responsibility to employ a replacement cleaner so long as the post is suitably advertised. The decision as to whether this work should be by either a contract with an outside firm or by direct employment should be a value judgement for the Clerk. It was agreed that the Parking Attendant element of the post is now defunct.

MEETING CLOSED AT 8.45 pm