

# Highworth



## Town Council

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[www.highworthtowncouncil.gov.uk](http://www.highworthtowncouncil.gov.uk)

G35.

### MINUTES OF THE FULL COUNCIL GENERAL PURPOSE AND FINANCE MEETING 16 OCTOBER 2018

#### PRESENT

Councillor S Weisinger (In the Chair)

Councillors: R Acres  
P Adams  
A Bishop  
(Mrs) J Bishop  
(Mrs) J Clark  
(Mrs) A M Durrant  
G Edwards  
N Gardiner  
(Mrs) A Livall  
(Mrs) M Penny  
K Smith  
(Mrs) L Vardy  
(Mrs) P Webster

#### IN ATTENDANCE

1 Member of the Public and Mr R Williams (Market Manager)



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson

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**APOLOGIES**

44. Councillor C Adams

**DECLARATIONS OF INTEREST**

45. None

**HIGHWORTH MARKET**

46. a. Correspondence - None  
b. Market Manager's Report

Due to the severe weather last weekend Market Traders were informed if they did not wish to attend they would not be charged for their pitch, most traders did attend and tried to make the best of it. The Market Manager has received 2 enquiries for new stalls, this will come into effect once the market has been relocated back to the Market Square. It is hopeful this will be the first week of November but it is too early to say for definite.

- c. Market Accounts - The accounts listed on pages G38 and G39 were agreed.

**MINUTES OF MEETING**

47. **RESOLVED THAT THE MINUTES OF THE FULL COUNCIL MEETING (GP&F) HELD ON 18 SEPTEMBER 2018 BE ADOPTED AND SIGNED.** The Minutes were duly signed.

**CORRESPONDENCE**

48. a. Highworth May Day Market. Letter from organisers with accounts from the 2018 May Day Market attached and request that the grant of £3500.00 be confirmed for the 2019 event. The accounts are to be emailed to Councillors and put as an agenda item at Environment & Leisure meeting.

**ACCOUNTS AND FINAL AUDIT REPORT 2017/2018**

- 49.
- The accounts listed on page G40 to G45 were approved and payment of bills authorised.
  - The Report from the External Auditor on the Accounts for 2017/2018 has been approved and accepted. There were no comments or action points requiring attention. Councillors congratulated the staff on another clear audit.

**MEMBERS' BUSINESS**

50. Councillor (Mrs) M Penny: Councillor N Gardiner will pass on the contact details of BT Openreach representative and the Clerk will invite them to present at the Environment & Leisure meeting. Councillor K Smith will also forward correspondence he has had with BT Openreach.

Councillor (Mrs) L Vardy: The Fireworks Display is being held on 2 November 2018, any help on the night would be greatly appreciated.

Councillor S Weisinger: The Clerk has looked into MOD.Gov and found that you have to pay a substantial fee and the council wouldn't be gaining anything we don't already have on our website.

### **STAFFING (Exempt Item - Exclusion of Press and Public)**

51. The minutes of the Chairs meeting will be circulated to all councillors.

Resolved by Councillor S Weisinger, seconded by Councillor K Smith that a Staffing Sub-Committee be appointed and Terms of Reference are to be agreed at the first meeting. 8 Councillors in favour, 6 Councillors against, the resolution was duly carried. It was agreed the following Councillors be appointed to said Staffing Sub-Committee;

Councillor (Mrs) L Vardy as Vice-Chair of the Full Council  
Councillor (Mrs) A Durrant  
Councillor K Smith  
Councillor (Mrs) J Clark

Councillor (Mrs) J Bishop had reserved her position as to whether she would be a member of this Staffing Sub-Committee. However, under HTC Standing Orders, both the Chair and the Vice-Chair of the Council have the absolute right to be a full member of every Committee and Sub-Committee of the Council.

**Meeting closed 8.35 pm**