



# Highworth Town Council

Council Offices  
3 Gilberts Lane  
Highworth  
Swindon  
Wiltshire  
SN6 7FB

Town Clerk: Mrs D Rose  
01793 762377

[admin@highworthtowncouncil.gov.uk](mailto:admin@highworthtowncouncil.gov.uk)  
[www.highworthtowncouncil.gov.uk](http://www.highworthtowncouncil.gov.uk)

## **Community Grant Funding Policy**

It is the Council's Policy that grants will not be made to organisations, individuals or charities which are not based in or reside in Highworth, and whose activities are not generally or exclusively for the residents of Highworth.

Should an application be received which does not meet this criterion, the application will be returned to the applicant by the Town Clerk.

The following criteria must be met for the application to be submitted:

- The group has got a bank account (money cannot be paid into individual's accounts)
- The group is non-profit making, i.e. registered charity, voluntary/community group, club or society and the latest copy of accounts can be provided
- The project will benefit people in Highworth
- The project requires a one-off payment (ongoing funding cannot be provided)
- The project has not been completed

If the above criteria is met an application form can be submitted to The Clerk at Highworth Town council. All applications must be supported by a Town Councillor as per the application form which can be found on the Town Council website [www.highworthtowncouncil.gov.uk](http://www.highworthtowncouncil.gov.uk)

All applications will be considered on a case by case basis and will not set any sort of precedence for similar, follow up or "top-up" applications. Any surplus money from the grant will be returned to Highworth Town Council unless specifically agreed otherwise.

The exception to the above policy was the John Trollope Sport Aid Fund which was terminated in the 2014/2015 Financial Year. The balance of funds is still held within the accounts of the Leisure Committee which reserves the right to consider exceptional applications from Highworth sports people, until these funds are exhausted. Individual applications will continue to be considered at Environment and Leisure meetings.

D Rose  
Deanne Rose

27 January 2020 - To be reviewed: 2021



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson