



# Highworth Town Council

Town Clerk: Mrs D Rose  
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Council Offices  
3 Gilberts Lane  
Highworth  
Swindon  
SN6 7FB

26 October 2021

**TO COUNCILLORS: (Mrs) K Barber, A Bishop, N Gardiner, (Miss) J Murphy, P Newton-Smith, K Smith, K Saunders, (Mrs) L Vardy & R Williams**

You are summoned to a Meeting of the **NEIGHBOURHOOD PLAN COMMITTEE** on **TUESDAY 26 OCTOBER 2021** in the Council Chamber, 3 Gilberts Lane, Highworth SN6 7FB @10:00am

Yours faithfully

*D. Rose*

Deanne Rose  
TOWN CLERK

## AGENDA

1. **Apologies and Declarations of Interests**  
To receive any apologies and Declarations of Interests
2. **Public Question Time (Maximum 10 Minutes)**  
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments
3. **Correspondence**  
To receive any correspondence
4. **Minutes of the Meeting**  
To confirm as a true record the Minutes of the Meeting held on Thursday 28 September 2021 and address any matters arising from these Minutes
5. **Evaluation of Workshop 2 – ‘Getting Around Highworth’**  
To discuss Workshop 2 and evaluate the success
6. **Objectives**  
To agree the objectives for Workshop 3 – ‘Community in Highworth’
7. **Resources**  
To agree which Committee Members will produce the draft objectives for the Focus Groups listed below (this is to be brought back for discussion at an Extra-Ordinary Meeting on Tuesday 2 November 2021)
  - a. Focus Group –Working in Highworth Area (Business’s) Tuesday 9 November 21
  - b. Focus Group –Protecting Highworth Area (Valued Landscapes) Thursday 11 November 21
  - c. Focus Group –Visiting Highworth Area (Public) Tuesday 23 November 21
8. **Consultant**  
To consider and approve appointment of a Consultant
9. **Landscape Architect**  
To receive an update on the Landscape Architect
10. **Precept**  
To consider the Precept requirement for the Neighbourhood Plan Committee for 2022/2023
11. **Members Business**  
To note Members Business



Highworth is a Fair-Trade Town



Twinned with Wassenberg



Twinned with Pontorson