



Highworth Town Council

Town Clerk: Mrs D Rose
01793 762377

admin@highworthtowncouncil.gov.uk
www.highworthtowncouncil.gov.uk

Council Offices
3 Gilberts Lane
Highworth
Swindon
Wiltshire
SN6 7FB

NP.09

MINUTES OF THE NEIGHBOURHOOD PLAN COMMITTEE THURSDAY 16 SEPTEMBER 2021

PRESENT

Councillor: (Miss) J Murphy (In the Chair)

Councillors: N Gardiner
K Smith
K Saunders
L Vardy
R Williams

Assistant Town Clerk: (Mrs) C Haines

IN ATTENDANCE

There were no Members of the Public present.



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson

APOLOGIES

25. Councillors (Mrs) K Barber, A Bishop and P Newton-Smith

DECLARATIONS OF INTEREST

26. None

MINUTES OF MEETING

27. **RESOLVED THAT THE MINUTES OF THE NEIGHBOURHOOD PLAN HELD ON 24 AUGUST 2021 BE ADOPTED AND SIGNED.** The Minutes were adopted and duly signed.

CONSULTANT

- 28.
- a. Resolved by Councillor K Saunders and Seconded by Councillor N Gardiner to approve the application for Grant Funding. Voting was unanimous and the Resolution was duly carried.
 - b. Resolved by Councillor (Mrs) L Vardy and Seconded by Councillor R Williams to obtain three quotes from Consultants. Voting was unanimous and the Resolution was duly carried.

MEMBERS BUSINESS

29. Councillor R Williams: A reminder that help is required on Saturday at the Workshop, please make yourself available if you can.
30. Councillor (Miss) J Murphy: The objectives for the next Focus Groups and Workshop is to be an Agenda item at the next Meeting to be approved. N Gardiner who is a representative from sustainable Highworth group will assist.

Meeting closed at 4.22PM

Action Points

- Councillor K Smith to source three different Consultants and provide a brief to the Town Clerk
- Town Clerk to request quotes from Consultants
- Councillor N Gardiner to look at objectives for the next Focus Groups and Workshop