

Highworth



Town Council

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PLEASE VISIT OUR WEB-SITE AT:

www.highworthtowncouncil.gov.uk

E&L20.

MINUTES OF THE FULL COUNCIL (ENVIRONMENT & LEISURE MEETING) 5 JANUARY 2021

PRESENT

Councillor: K Saunders (In the Chair)

Councillors: (Mrs) K Barber
A Bishop
(Mrs) J Bishop
G Evans
N Gardiner
(Miss) J Murphy
P Newton-Smith
(Mrs) M Penny
K Smith
(Mrs) L Vardy
S Weisinger
R Williams
S Wolfensohn

IN ATTENDANCE

Four Members of the Public

APOLOGIES

57. Councillor G Olley



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson

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DECLARATIONS OF INTEREST

58. None

PUBLIC QUESTION TIME

59. None.

CORRESPONDENCE

60. a. A letter has been received from the Highworth May Day Committee asking for the approval of the Town Council to use the Upper Rec for May Day 2021 to better deal with social distancing and public anxieties. The intention is to canvas the local businesses in the High Street to try to alleviate the loss of business by moving the venue due to COVID-19. A new Health & Safety Risk Assessment would be undertaken and the Committee has conveyed the intention of working with the Event Safety Advisory Group at Swindon Borough Council (SBC). Councillors support the idea in principle.
- b. An email has been received from a member of the public to thank two of our Grounds Team (Liam and Steve) for the assistance and first aid that they provided to a lady who had a fall before Christmas. They also took a card and present to her house. Councillors request that a letter is sent to the members of staff thanking them on behalf of Highworth Town Council.

MINUTES OF MEETING

61. **RESOLVED THAT THE MINUTES OF THE FULL COUNCIL ENVIRONMENT & LEISURE MEETING (E&L) HELD ON 24 NOVEMBER 2020 BE ADOPTED AND SIGNED.** The Minutes were adopted and to be duly signed.

MATTERS ARISING

62. Councillor G Evans reported the Royal British Legion fully support the idea of the inclusion of 60 trees dedicated to The Fallen.

WILDFLOWER AREAS

63. Councillor (Mrs) M Penny advised that SBC Legal Team are currently reviewing all Parish Deeds. The cost implication of varying the Deed held with SBC is to be investigated and the Resolution to vary the Deed to allow for Wildflower Planting is to be brought back to Full Council.

THE QUEENS PLATINUM JUBILEE

64. Councillors unanimously agreed that an event should be held to commemorate the Queens Platinum Jubilee and a proposal is to be brought to the Environment & Leisure Meeting in March 2021.

THE BIG LIT – LITERARY WEEKEND FESTIVAL

65. A Literary Festival is being planned to take place in September 2021 focussing on literacy. Councillors unanimously agreed to supported it by using Highworth Town Council resources and the logo.

HIGHWORTH TENNIS CLUB LEASE

66. Resolved by Councillor R Williams and seconded by Councillor A Bishop to confirm the signing of the lease between Highworth Town Council and the Highworth Tennis Club as originally agreed by Councillors.

CLERKS COLLECTION

67. Any Councillor wishing to add funds to the Clerks Collection may take it to the office or bank transfer to the Assistant Town Clerk who is administering it on behalf of the Mayor.

MEMBERS' BUSINESS

68. Councillor G Evans: He reported that there is damage to the 'Tommy' sited on the Podium. The means of repair is to be an Agenda item on the next Full Council Meeting.

EXCLUSION OF PUBLIC AND PRESS

69. Resolved by Councillor R Williams and seconded by Councillor P Newton-Smith to exclude Members of the Public and the Press from the next item on the Agenda as it is likely to disclose personal information.

UPDATE FROM STAFFING COMMITTEE

70. Councillors were advised of recent advice received from NALC Legal Team. It was unanimously agreed to make further enquiries regarding the advice, including liaising with the Auditors.

Meeting closed at 10.05pm

Action Points

- A letter is sent to two members of staff thanking them on behalf of Highworth Town Council for the aid that they gave to a resident.
- A Resolution to vary the Deed between HTC and SBC to allow for Wildflower Planting is to be brought back to Full Council.
- A proposal for the Queens Jubilee is to be brought to the Environment & Leisure Meeting in March 2021.
- 'Tommy' is to be an agenda item on the next Full Council meeting