



Highworth Town Council

Council Offices
3 Gilberts Lane
Highworth
Swindon
Wiltshire
SN6 7FB

Acting Town Clerk: Mrs D Rose
01793 762377

admin@highworthtowncouncil.gov.uk
www.highworthtowncouncil.gov.uk

G.72

MINUTES OF A MEETING OF THE FULL COUNCIL (GENERAL PURPOSE AND FINANCE) 16 FEBRUARY 2021

PRESENT

Councillor: K Smith (In the Chair)

Councillor: (Mrs) K Barber
A Bishop
(Mrs) J Bishop
G Evans
N Gardiner
(Miss) J Murphy
P Newton-Smith
G Olley
(Mrs) M Penny
K Saunders
S Weisinger
R Williams
S Wolfensohn

IN ATTENDANCE

Ten Members of the Public, one Member of the Press

APOLOGIES

74. Councillor (Mrs) L Vardy



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson

PUBLIC QUESTION TIME (10 Minutes limit)

75. None

DECLARATIONS OF INTEREST

76. None

CORRESPONDENCE

77. a. An email has been received from Swindon Borough Council (SBC) advising of a temporary closure to the Library in Highworth from 1 February 2021 this is for an 8-week period to allow for staff to be re-deployed, Highworth Town Council (HTC) will not be charged for Library hours during this period.
- b. An email has been received from SBC regarding installation of Cycle Parking within Highworth, following a Survey undertaken by SBC, a high response was received from Highworth residents. Site locations are being explored and ownership of land identified with the Acting Town Clerk.
- c. Correspondence has been received from Highworth Town Football Club (HTFC) and Highworth Town Junior Football Club (HTJFC) in relation to HTC Fees and Charges and the COVID Government Regulations.

Both HTFC and HTJFC have requested support from HTC in the form of a reduction in fees to alleviate some of the financial pressures they are facing while the Government rulings means the only source of income is no longer permitted.

The Acting Town Clerk is to recommend a financial proposal to support both HTFC and HTJFC at the next Environment & Leisure Meeting.

MINUTES OF MEETINGS

78. **RESOLVED THAT THE MINUTES OF THE FULL COUNCIL (GENERAL PURPOSE AND FINANCE) MEETING HELD ON 19 JANUARY 2021 BE ADOPTED.**

The Minutes were duly adopted and are to be signed.

MATTERS ARISING

79. Minute Reference 69: Councillor A Bishop is to liaise with the Co-Op and Councillor R Williams regarding the installation of the notice board.

ACCOUNTS

80. a. The Accounts listed on pages G75 to G81 were accepted, there were no bills to authorise.
- b. The Acting Town Clerk is to contact the Licensing Officer at Swindon Borough Council (SBC) in relation to the Saturday Market, a copy of the email will be circulated to all Councillors.

INTERIM INTERNAL AUDIT REPORT

81. The Interim Internal Audit Report previously circulated to Councillors was accepted, it was noted the Recommendation of using an Accounting Package and this is to be implemented from 1 April 2021.

MIRROR TO BE SITED AT CHERRY ORCHARD

82. Councillor (Mrs) M Penny is to take the request of installing a Safety Mirror on the Cherry Orchard junction to SBC and report back at a future Meeting.

POLICIES

83. This Agenda item was withdrawn.

MEMBERS BUSINESS

84. Councillor A Bishop: Councillors thanked Councillors N Gardiner and Councillor K Saunders for their attendance and support at the Market on Saturday in the bitterly cold weather.

The Meeting closed at 7:27pm.

Actions

- The Acting Town Clerk is to recommend a financial proposal to support both HTFC and HTJFC at the next Environment & Leisure Meeting
- Councillor A Bishop is to liaise with the Co-Op and Councillor R Williams regarding the installation of the notice board
- The Acting Town Clerk is to contact the Licensing Officer at Swindon Borough Council (SBC) in relation to the Saturday Market, a copy of the email will be circulated to all Councillors
- Councillor (Mrs) M Penny is to take the request of installing a safety mirror on the Cherry Orchard junction with SBC and report back at a future Meeting