

# Highworth



## Town Council

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[www.highworthtowncouncil.gov.uk](http://www.highworthtowncouncil.gov.uk)

G55.

### MINUTES OF A MEETING OF THE FULL COUNCIL (GENERAL PURPOSE AND FINANCE) 19 JANUARY 2021

#### PRESENT

Councillor: K Smith (In the Chair)

Councillor: (Mrs) K Barber  
A Bishop  
(Mrs) J Bishop  
G Evans  
N Gardiner  
(Miss) J Murphy  
P Newton-Smith  
G Olley  
(Mrs) M Penny  
K Saunders  
(Mrs) L Vardy  
S Weisinger  
R Williams  
S Wolfensohn

#### IN ATTENDANCE

Five Members of the Public, one Member of the Press

#### APOLOGIES

60. None.

#### PUBLIC QUESTION TIME (10 Minutes limit).

61. None.



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson

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## **DECLARATIONS OF INTEREST**

62. Councillors N Gardiner and R Williams declared an interest in Agenda Item 7. Halo Update. As this was for information only, there was no debate.

## **CORRESPONDENCE**

63. a. An email has been received, requesting the provision of more dog/litter bins around the old Golf Course. The Golf Course belongs to Swindon Borough Council (SBC). Highworth Town Council (HTC) Grounds Team currently empty the bins that are there, on behalf of SBC.

The Acting Town Clerk is to forward the request to SBC.

## **MINUTES OF MEETINGS**

64. **RESOLVED THAT THE MINUTES OF THE FULL COUNCIL (GENERAL PURPOSE AND FINANCE) MEETING HELD ON 17 NOVEMBER 2020 BE ADOPTED.**

The Minutes were duly adopted and are to be signed.

## **MATTERS ARISING**

65. The Acting Town Clerk met with Mr Webster.

## **HIGHWORTH LIBRARY**

66. Resolved by Councillor N Gardiner and seconded by Councillor S Wolfensohn to continue to fund the Library hours for the year 2021/2022 at a maximum cost of £25930.04. Councillors unanimously agreed.

The Acting Clerk is to remind SBC that quarterly usage figures are required.

## **HALO UPDATE**

67. The report issued by Halo was circulated prior to the Meeting. It confirms the Centre is currently closed due to Government Restrictions. Halo continues to pursue funding through the National Leisure Recovery Grant Fund which could potentially offset funding being received from Highworth Town Council.

## **GRANT FUNDING APPLICATION FORM**

68. The Grant Funding Application Form is deferred to future Meeting.

## **ADDITIONAL NOTICE BOARDS**

69. Councillors debated the requirement for additional notice boards within the Town along with the suitability of the siting of the existing ones.

The Acting Town Clerk is to carry out an audit of the current notice board provisions and obtain costings for an additional lockable notice board for the Podium. The sign on the Podium is to be updated and consideration to be given to incorporate a notice board on one side of it. This is to be a future Agenda item.

## **FEES AND CHARGES**

70. Resolved by Councillor (Mrs) M Penny and seconded by Councillor R Williams that the fees and charges remain the same as 2020/2021 with no increase for the 2021/2022 year. Councillors unanimously agreed.

Listed on pages G66 to G71.

## **ADDITIONAL BANK ACCOUNT SIGNATORY**

71. Resolved by Councillor R Williams and seconded by Councillor K Saunders to add the Assistant Town Clerk as a signatory to the Bank Account, Councillors unanimously agreed.

## **ACCOUNTS**

72. The Accounts listed on pages G59 to G65 were accepted and payment of bills authorised.

The Acting Town Clerk is to add a year-end forecast column to the reported expenditure information provided to Councillors.

## **MEMBERS BUSINESS**

73. Councillor (Mrs) M Penny: The Market Manager is to ensure there is no remnants of the Market left in the Market Square on Market day.

**The Meeting closed at 7:54pm.**

## Actions

- The Acting Town Clerk is to forward the request for the provision of more dog/litter bins around the old Golf Course to SBC.
- SBC is to be reminded that quarterly usage figures for the Library are required.

- An audit of the current notice board provision is to be undertaken and costings for an additional lockable notice board for the Podium acquired.
- The cost of updating the information board in the Market Square is to be researched and whether a noticeboard can be added on the reverse. This is to be a future Agenda item.
- A year-end forecast column is to be added to the reported expenditure information that Councillors are provided with.

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