



# Highworth Town Council

Council Offices  
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Highworth  
Swindon  
Wiltshire  
SN6 7FB

Town Clerk: Mrs D Rose  
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14 June 2022

## TO: ALL MEMBERS OF HIGHWORTH TOWN COUNCIL

You are summoned to a **face to face Meeting** of the **FULL COUNCIL** on **TUESDAY 21 JUNE 2022 @ 7:00pm** in the Council Chamber, Gilberts Lane, Highworth SN6 7FB

Yours faithfully

TOWN CLERK

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## AGENDA

- Housekeeping, Apologies and Declarations of Interests**  
To receive Apologies and Declarations of Interests  
*(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)*
- Public Question Time & Correspondence**  
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence
- Minutes of the Meeting and Matters Arising**  
To confirm as a true record the Minutes of the Annual Council Meeting held on Tuesday 10 May 2022 and address any matters arising from these Minutes  
**Planning Application**  
To receive a Presentation from Backhouse and Planning Sphere Limited in relation to Redlands Park
  - a s.73 application to vary the approved reserved matters application for application for the Phase 1 site (Ref: S/RES/19/1371); and
  - a reserved matters application for the Phase 2 site
- Best 'Be a Better You'**  
To consider Grant Application from 'Best' to provide Youth Services within the Town
- Skate Park Complaint**  
To discuss the persistent complaint regarding the installation of the Skate Park – Councillor S Weisinger
- Internal Auditors**  
To re-appoint 'Auditing Solutions Ltd' as Internal Auditors for the financial year 2022/2023
- Audit Report**  
To accept the Internal Audit Report
- AGAR**  
To adopt and approve the Annual Governance Statement and the Annual Accounting Statement



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9. **General Power of Competence**  
To resolve to adopt the General Power of Competence and confirm eligibility
10. **Schedule of Meetings**  
To discuss Annual Schedule of Meetings and approve changes to 2022/2023
11. **Committee Meeting Minutes and Recommendations**  
To note the following committee Meeting Minutes and consider any arising Recommendations
  - a. Planning 5 April 2022
  - b. Environment & Leisure 5 April 2022
  - c. Finance & General Purpose 15 February 2022
  - d. Neighbourhood Plan 22 February 2022
  - e. Environmental Sustainability 8 March 2022
12. **Reports by Swindon Borough Councillors**  
To receive verbal reports from Swindon Borough Councillors A Bishop, V Manro & S Weisinger
13. **Reports by Representatives**  
To receive verbal reports from the following representatives:
  - a. Councillor N Gardiner - Highworth Community Partnership Group (HCPG)
  - b. Councillor k Smith - Highworth Action For Fair Trade (HAFFT)
  - c. Councillor R Williams - Highworth Twinning Association (HTA)
  - d. Councillor K Smith - Visit Highworth Limited (VHL)
14. **Old Golf Course Working Group**  
To receive a report from the Old Golf Course Working Group
15. **Future of May Day Event**  
To consider the request from the May Day Event Coordinator for Highworth Town Council to take over future May Day Events
16. **Children's Air Ambulance – Clothes Bank**  
To consider request to place a clothes bank in Brewery Street Car Park
17. **Highworth Cemetery**  
To consider request to refund a resident for a pre-purchased Grave
18. **CCTV - Skate Park**  
To approve recommendation to fund and install CCTV overlooking the Skate Park
19. **Staffing Committee & Terms of Reference**  
To approve the Terms of Reference and elect Members to the Staffing Committee
20. **Committee Members**  
To elect Councillor G Dennis to the Planning Committee and Neighbourhood Plan Committee
21. **Members Business**  
To note Members Business

\*Members of the Public and Press are invited to attend this Meeting, however, participation in the debates is not permitted.



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