



Highworth Town Council

Council Offices
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Highworth
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SN6 7FB

Town Clerk: Mrs D Rose
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21 June 2022

To Councillors: K Smith, P Newton-Smith, (Mrs) J Bishop, A Bishop, G Evans, (Ms) J Murphy, K Saunders, (Mrs) L Vardy, S Weisinger, S Wolfensohn and R Williams

You are summoned to a **face to face** Meeting of the **FINANCE & GENERAL PURPOSE COMMITTEE** on **TUESDAY 28 JUNE 2022** in the Council Chamber, 3 Gilberts Lane, Highworth SN6 7FB @ 7.00pm

Yours faithfully

TOWN CLERK

AGENDA

1. **Apologies and Declarations of Interests**
To receive any Apologies and any Declarations of Interests
(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)
2. **Public Question Time & Correspondence**
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence
3. **Minutes of the Meeting and Matters Arising**
To confirm as a true record the Minutes of the Finance & General Purpose Meeting held on Tuesday 15 March 2022 and address any Matters Arising from these Minutes
4. **Accounts**
To accept the Accounts (including Market Accounts) authorise payments and approve virement for tree works (4705/320 to 4540/330 of £1700.00)
5. **Market Managers Report**
To receive a verbal update from the Market Manager and approve recommendation to renew the subscription to The National Association of British Markets
6. **Committee Terms of Reference**
To review Terms of Reference
7. **Grant Policy & Procedure**
To review Existing Policy and Procedure
8. **Grant Funding Budget**
To discuss the future of Grant Funding and budget allocation
9. **Policies**
To review the following Policies:
 - a. Complaints Procedure
 - b. 'Unreasonably Persistent' Complaints and 'Unreasonable Complainant Behaviour' Policy



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson

10. Parking

To review the 'Parking in Highworth' summary report

11. St Michael's Closed Churchyard

To discuss the future budget allocation for the maintenance of St Michael's Closed Churchyard

12. Visit Highworth Limited

To resolve to continue to support Visit Highworth Limited for the final year 2021/2022 up to £12,000.00

13. Visit Wiltshire Subscription

To authorise payment of the Visit Wiltshire Annual Subscription

14. Members' Business

To note Members Business

Members of the Public and Press are invited to attend this Meeting, however, participation in the debates is not permitted.



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