



Highworth Town Council

Council Offices
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SN6 7FB

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28 June 2022

To Councillors: K Saunders, A Bishop, (Mrs) J Bishop, G Evans, N Gardiner, P Newton-Smith, (Mrs) L Vardy and R Williams

You are summoned to a **face to face** Meeting of the **ENVIRONMENT & LEISURE COMMITTEE** on **TUESDAY 5 JULY 2022** following the Planning Committee Meeting (approximately 7:15pm) in The Council Chamber, Gilberts Lane, Highworth SN6 7FB

Yours faithfully

Deanne Rose

TOWN CLERK

AGENDA

1. **Apologies and Declarations of Interests**
To receive any Apologies and any Declarations of Interests
(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)
2. **Public Question Time (Maximum 10 Minutes)**
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments
3. **Correspondence**
To receive any correspondence
4. **Minutes of the Meeting**
To confirm as a true record the Minutes of the E&L Committee Meeting held on Tuesday 7 June 2022 and address any matters arising from these Minutes
5. **Cemetery Report**
To receive a verbal update from the Town Clerk on the work being undertaken to update the Cemetery administration and discuss the draft Cemetery Management Plan
6. **Allotment Update**
To receive a verbal update from the Town Clerk on the condition of the allotment sites, availability, and current demand
7. **HMRC – Red Diesel**
To receive a verbal update from the Town Clerk
8. **Policies**
To review the following Policies:
 - a. Environmental Policy
 - b. Tree Policy
 - c. Use of Podium
9. **Preventative Measures at Lower Rec Site**
To receive a verbal update from the Town Clerk on the preventative measures being installed



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson

10. **Wildflower Areas**

To discuss the sites at Fairview and Park Avenue and decide if they are to be retained or reverted to grass

11. **Road Sweeper and Grounds Team Vehicles**

To discuss the report and consider recommendation to Full Council

12. **Fireworks**

To set the ticket price for the Fireworks Display on Friday 4 November 2022

13. **Members' Business**

To note Members Business



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