



# Highworth Town Council

Council Offices  
3 Gilberts Lane  
Highworth  
Swindon  
Wiltshire  
SN6 7FB

Town Clerk: Mrs D Rose  
01793 762377

[admin@highworthtowncouncil.gov.uk](mailto:admin@highworthtowncouncil.gov.uk)  
[www.highworthtowncouncil.gov.uk](http://www.highworthtowncouncil.gov.uk)

12 July 2022

**TO: ALL MEMBERS OF HIGHWORTH TOWN COUNCIL**

You are summoned to a **face to face Meeting** of the **FULL COUNCIL** on **TUESDAY 19 JULY 2022 @ 7:00pm** at The Council Chamber, Gilberts Lane, Highworth SN6 7FB

Yours faithfully

*Deanne Rose*  
**TOWN CLERK**

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## AGENDA

1. **Housekeeping, Apologies and Declarations of Interests**  
To receive any Apologies and any Declarations of Interests  
*(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)*
2. **Public Question Time & Correspondence**  
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence
3. **Minutes of the Meeting and Matters Arising**  
To confirm as a true record the Minutes of the Extra Ordinary Full Council Meeting held on Tuesday 26 April 2022 and Full Council Meeting held on Tuesday 21 June 2022 and address any matters arising from these Minutes
4. **Committee Meeting Minutes and Recommendations**  
To note the following committee Meeting Minutes and consider any arising Recommendations
  - a. Planning 7 June 2022
  - b. Environment & Leisure 7 June 2022
  - c. Finance & General Purpose 15 March 2022
  - d. Neighbourhood Plan 22 March 2022
  - e. Environmental Sustainability – No minutes to note
5. **Repair Café Pilot Scheme**  
To approve recommendation from Environmental Sustainability Committee to set up a pilot Repair Café
6. **Policies**  
To approve recommendation from Finance & General Purpose Committee to adopt the following Policies:
  - a. Grant Procedure
  - b. Grant Policy
  - c. Complaints Policy
  - d. Habitual Vexatious Complainant

To approve recommendation from Environment & Leisure Committee to adopt the following Policies:

  - e. Environmental Policy
  - f. Tree Policy
  - g. Use of Podium



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7. **Old Golf Course Working Group**  
To approve the Ecological Appraisal quote to be carried out on the Old Golf Course site
8. **Mayoral Activities**  
To receive an update on Mayoral activities to date
9. **NALC & Levelling Up**  
To receive a presentation from Councillor K Smith
10. **Volume of Traffic – Shrivenham Road**  
To discuss the increasing volume of traffic on Shrivenham Road
11. **Annual Donation – Link Magazine**  
To discuss the current presence of Highworth Town Council in the Link Magazine and any future contributions
12. **Future Street Naming**  
To consider request from Highworth Twinning Association in future street naming to incorporate the Twinning Association
13. **Members Business**  
To note Members Business

\*Members of the Public and Press are invited to attend this Meeting, however, participation in the debates is not permitted.



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