



Twinned with Pontorson



Twinned with Wassenberg

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[www.highworthtowncouncil.gov.uk](http://www.highworthtowncouncil.gov.uk)

**FULL COUNCIL MEETING MINUTES  
TUESDAY 19 JULY 2022 @ 7.00 PM**

<b>Present:</b>	
<b>Councillors:</b>	(Ms) J Murphy (Chair), A Bishop, (Mrs) J Bishop, G Dennis, G Evans, P Newton-Smith, K Smith, (Mrs) L Vardy and R Williams
<b>Town Clerk:</b>	(Mrs) D Rose
<b>Assistant Town Clerk:</b>	(Mrs) C Haines
<b>Members of the Public:</b>	8
<b>Apologies:</b>	Councillors: K Barber (No Reason Specified), N Gardiner (Prior Commitment), K Saunders (Covid), G Olley (Family Commitment), S Weisinger (Chairman of Swindon Borough Council Audit Committee), S Wolfenhsohn (Work Commitment)

		Action
23	<b>DECLARATIONS OF INTEREST:</b>  None	
24	<b>PUBLIC QUESTION TIME (Maximum 10 Minutes) &amp; CORRESPONDENCE:</b>  An email was read out from Councillor K Saunders in relation to Agenda Item 7 – Old Golf Course Working Group, he requested Councillors consider carrying out an ecological survey as a matter of urgency and that the Full Council in principle approve the expenditure but give authority to the Neighbourhood Plan Committee to review and instruct the relevant company to proceed. The Chairman advised this would be taken into consideration when discussed.	
25	<b>MINUTES OF THE MEETING:</b>  <b>RESOLVED</b> to confirm and sign the Minutes of the Extraordinary Meeting Held on Tuesday 26 April 2022 and Full Council Meeting held on Tuesday 21 June 2022.  Councillors unanimously agreed that although Swindon Borough Council (SBC) has refused the request to site signage on the highway near the skate park ‘warning children crossing’ it must be readdressed due to safety concerns, the Town Clerk is to write to SBC.	DR



26	<p><b>COMMITTEE MEETING MINUTES AND RECOMMENDATIONS:</b></p> <ul style="list-style-type: none"> <li>a. Planning 7 June 2022</li> <li>b. Environment &amp; Leisure 7 June 2022</li> <li>c. Finance &amp; General Purpose 15 March 2022</li> <li>d. Neighbourhood Plan 22 March 2022</li> <li>e. Environmental Sustainability – No minutes to note</li> </ul> <p>The Committee Meeting Minutes were noted.</p>	
27	<p><b>REPAIR CAFÉ PILOT SCHEME:</b></p> <p><b>RESOLVED</b> by Councillor R Williams, Seconded by Councillor P Newton-Smith to approve the recommendation by the Environmental Sustainability Committee (ESC) to pilot a repair café with the associated costs to be spent from the ESC budget. Voting was unanimous and the Resolution was duly carried.</p>	
28	<p><b>POLICIES:</b></p> <p><b>RESOLVED</b> to adopt the following policies as recommended by Finance &amp; General Purpose Committee and Environment &amp; Leisure Committee:</p> <ul style="list-style-type: none"> <li>a. Grant Procedure</li> <li>b. Grant Policy</li> <li>c. Complaints Policy</li> <li>d. Habitual Vexatious Complainant</li> <li>e. Environmental Policy</li> <li>f. Tree Policy</li> <li>g. Use of Podium</li> </ul>	
29	<p><b>OLD GOLF COURSE ECOLOGICAL APPRAISAL:</b></p> <p><b>RESOLVED</b> by Councillor R Williams, Seconded by Councillor P Newton-Smith to undertake an ecological appraisal on the Old Golf Course site, the Neighbourhood plan Committee is to review the quotations to ensure best value for money and appoint as appropriate. Voting was unanimous and the Resolution was duly carried.</p>	
30	<p><b>MAYORAL ACTIVITIES:</b></p> <p>Report from Councillor (Ms) J Murphy</p> <p>My first mayoral duty was attending the 1st Highworth Scouts AGM on Tuesday 17 May 2022. It was very interesting to hear of all the fantastic activities each age group get up to. There is a large waiting list of children wishing to join but in order to accommodate numbers more volunteers are needed so if you know of anyone then please encourage them to make contact with the leaders.</p> <p>On Tuesday 24 May 2022 Councillor K Saunders as Deputy Mayor attended the Malmsbury Mayor Making. In the same week I attended the Lions 46th anniversary dinner, an enjoyable evening which included further fund raising and where I had the opportunity to meet the wonderful volunteers who run this important charity.</p> <p>Week commencing 30 May saw the start of a busy week of the Queen’s Jubilee Celebrations. On Wednesday 1 June myself and Richard Williams as the Town Crier were</p>	

	<p>invited to open Newburgh House Queens Jubilee party. It was lovely to see residents with their picnic boxes celebrating in the communal lounge and gardens, I even met a little Shetland pony who was visiting the residents.</p> <p>On Thursday 2 June 2022 I was honoured to light the Beacon on the Podium in honour of the Queen's Platinum Jubilee, a memory I will never forget.</p> <p>On Saturday 4 June 2022 as Jubilee celebrations continued, I spent the day introducing the entertainers and making announcements as well as launching the mayor's charity raffle for the Prospect Hospice. At the end of the day the Town Clerk, Councillor K Saunders and I delivered left over cakes from the bake-off competition to Grove Hill Nursing home.</p> <p>The celebrations continued on Sunday 5 June 2022 at the Upper Rec, another lovely day mingling with residents, I even had a go at landing an aeroplane at the VR tent manned by the Air Cadets.</p> <p>My next event was to attend Highworth Town Football Club tournament on Saturday 11 and Sunday 12 June 2022 to hand out trophies. I enjoyed watching matches over the weekend and it was a wonderful end to the weekend when Highworth won. There are some real talented players of all ages and nice to see some female players too.</p> <p>On Tuesday 14 June 2022 I visited Warneford School to present the prize to Olivia the winner of the Queens Jubilee portrait competition. It was a wonderful portrait of Her Majesty the Queen.</p> <p>On Saturday 18 June 2022 I was invited to draw raffle ticket winners for the Lions on the Podium, Councillor K Saunders assisted.</p> <p>On Saturday 9 July 2022 I was invited to watch the pupils of Warneford School perform Grease. The performance was excellent and the talent of the actors, singers, musicians and even the technical crew was very high. The finale even had the audience up dancing including me!</p> <p>On Monday 11 July 2022 I met a handful of pupils from Southfields School who were doing a litter pick as part of a project to look after the environment. They were very enthusiastic and a credit to our town in making a difference.</p> <p>On Sunday 17 July 2022 I was honoured to be invited to attend the Royal International Air Tattoo (RIAT). I was accompanied by Councillor R Williams whom I was pleased had the opportunity to attend having missed out in his term as Mayor. I really enjoyed representing Highworth and networking with the RIAT staff who support the work of the charity and the American Air Force Personnel who made us both very welcome. It was a wonderful day watching the show and I will never forget this opportunity particularly with my fond memories with the Fairford base when Concorde was based there and the fact that aircraft have been a huge part of my life as many family members have worked in the aircraft industry.</p> <p>I am really enjoying representing Highworth and hope to continue to represent our Town at as many groups, clubs, schools etc. this year as I can.</p>	
31	<p><b>NALC &amp; LEVELLING UP:</b></p> <p>The Agenda item is deferred until Full Council in September 2022.</p>	

32	<p><b>VOLUME OF TRAFFIC – SHRIVENHAM ROAD:</b> Councillor (Mrs) L Vardy is to continue to work with residents and is arranging a petition to submit to SBC including documentation evidencing the usage of the road.</p>	LV
33	<p><b>ANNUAL DONATION – LINK MAGAZINE:</b> The Town Clerk is to investigate a donation towards the publication of the Link magazine is to be incorporated into the 2023/2024 Precept, Highworth Town Council will require space in every edition.</p>	
34	<p><b>FUTURE STREET NAMING:</b> The Town Clerk is to contact SBC to register interest in future Street naming, to incorporate the Twinning Association, and ensure Backhouse are aware.</p>	DR
35	<p><b>MEMBERS BUSINESS:</b></p> <p><u>Councillor (Mrs) J Bishop:</u> Flowers around the Town are stunning, she expressed her thanks to all those involved.</p> <p><u>Councillor A Bishop:</u> Aldi is likely to be open the first week in December 2022. Aldi have also kindly donated food to St Michael’s Church who are offering a hot meal every Thursday during the Summer holidays to families. The Town Clerk is to ensure this is promoted throughout the Summer.</p>	DR
<p><b>Meeting Closed 7.40pm</b></p>		

Signed: .....

Date: .....