



Highworth Town Council

Council Offices
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SN6 7FB

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30 August 2022

To Councillors: K Saunders, A Bishop, (Mrs) J Bishop, G Evans, N Gardiner, P Newton-Smith, (Mrs) L Vardy and R Williams

You are summoned to a **face to face** Meeting of the **ENVIRONMENT & LEISURE COMMITTEE** on **TUESDAY 6 SEPTEMBER 2022** following the Planning Committee Meeting (approximately 7:15pm) in The Council Chamber, Gilberts Lane, Highworth SN6 7FB

Yours faithfully

Deanne Rose

TOWN CLERK

AGENDA

1. **Apologies and Declarations of Interests**
To receive any Apologies and any Declarations of Interests
(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)
2. **Public Question Time (Maximum 10 Minutes) and Correspondence**
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence
3. **Minutes of the Meeting**
To confirm as a true record the Minutes of the E&L Committee Meeting held on Tuesday 5 July 2022 and address any matters arising from these Minutes
4. **Community Litter Picks**
To discuss the future of Community Litter Picks and the available resource
5. **Tourism**
To receive a report from the Chairman on the visit to Highworth by the new Commanding Officer and Representatives from USAF Fairford Airbase
6. **Play Area Steering Group**
To receive an update and elect members to a Steering Group
7. **Skate Park**
To receive an update from the Chairman on the official opening
8. **Promotion of Highworth**
To discuss opportunities to promote Highworth to the surrounding area and discuss budget requirement
9. **Grounds Maintenance Report**
To receive the Grounds Maintenance Report and resolve the following recommendation:
 - a. Road Sweeper – To approve recommendation to Full Council to lease a road sweeper on a 5-year contract
10. **Highworth Cemetery – Rules & Regulations**
To re-adopt the Rules & Regulations of Highworth Cemetery
11. **Members' Business**
To note Members Business



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson