



# Highworth Town Council

Council Offices  
3 Gilberts Lane  
Highworth  
Swindon  
Wiltshire  
SN6 7FB

Town Clerk: Mrs D Rose  
01793 762377

[admin@highworthtowncouncil.gov.uk](mailto:admin@highworthtowncouncil.gov.uk)  
[www.highworthtowncouncil.gov.uk](http://www.highworthtowncouncil.gov.uk)

20<sup>th</sup> September 2022

## TO: ALL MEMBERS OF HIGHWORTH TOWN COUNCIL

You are summoned to a **face-to-face Meeting** of the **FULL COUNCIL** on **TUESDAY 27 SEPTEMBER 2022** following the **F&GP Committee Meeting (approx. 7:00pm)** in the Council Chamber, Gilberts Lane, Highworth SN6 7FB.

Yours faithfully

Deanne Rose  
TOWN CLERK

## AGENDA

1. **Period of Silence**  
There will be a minute's silence as a mark of respect and reflection to the late Queen Elizabeth II and to note the proclamation
2. **Housekeeping, Apologies and Declarations of Interests**  
To receive any Apologies and any Declarations of Interests  
*(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)*
3. **Public Question Time & Correspondence**  
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence
4. **Minutes of the Meeting and Matters Arising**  
To confirm as a true record the Minutes of the Full Council Meeting held on Tuesday 19 July 2022 and address any matters arising from these Minutes
5. **Public Consultation – Proposed development scheme**  
To receive a presentation on the proposed mixed-scheme, including a 75-bed care home, up to 95 dwellings and employment space, on land off Blackworth, North Highworth
6. **Committee Meeting Minutes and Recommendations**  
To note the following committee Meeting Minutes and consider any arising Recommendations
  - a. Planning 5 July 2022 & Extra Ordinary Planning 9 August 2022
  - b. Finance & General Purpose 28 June 2022 & 26 July 2022
  - c. Neighbourhood Plan 28 June 2022
7. **External Audit**  
To accept the external audit report
8. **Bank Signatory**  
To approve recommendation for the Assistant Town Clerk to be a signatory on the bank
9. **Old Golf Course Working Party**
  - a. To approve the Public Consultation programme
  - b. To receive an update on the Local Green Space Application



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10. **Policies**  
To re-adopt the following Policies
  - a. Privacy Notice
  - b. Data Protection Policy
  - c. Freedom of Information Act & Publication Scheme
  - d. Scheme of Delegation
11. **Preventative Measures**  
To receive an update on the preventative measures at the Lower Rec
12. **20mph Speed Zones**  
To consider the public view of implementing 20mph limits within the town via a survey
13. **Grant Application**  
To consider the grant application for funding from 'Community Shed'
14. **May Day Working Party**  
To consider the recommendation from the May Day Working Party for Highworth Town Council to take over the organisation and running of the May Day Charter Marker from 2023
15. **Reports by Swindon Borough Councillors**  
To receive verbal reports from Swindon Borough Councillors A Bishop, V Manro & S Weisinger
16. **Reports by Representatives**  
To receive verbal reports from the following representatives:
  - a. Councillor N Gardiner - Highworth Community Partnership Group (HCPG)
  - b. Councillor k Smith - Highworth Action For Fair Trade (HAFFT)
  - c. Councillor R Williams - Highworth Twinning Association (HTA)
  - d. Councillor K Smith - Visit Highworth Limited (VHL)
17. **Local Council Award Scheme**  
To note the outcome of the Local Council Award Scheme Application
18. **Public BT Telephone Kiosk, Grove Hill Highworth**  
To consider the proposal from BT to take ownership of the listed telephone kiosk
19. **Signage – Highworth Town Junior Football Club**  
To consider the request to replace the signage at the entrance to the Junior Football Club
20. **Members Business**  
To note Members Business

Members of the Public and Press are invited to attend this Meeting, however, participation in the debates is not permitted.



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