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[www.highworthtowncouncil.gov.uk](http://www.highworthtowncouncil.gov.uk)

**ENVIRONMENT & LEISURE MEETING MINUTES  
TUESDAY 6th SEPTEMBER 2022 @ 7.00 PM**

**Present:**

**Councillors:** K Saunders (Chairman), (Mrs) J Bishop, A Bishop, G Evans, N Gardiner and R Williams

**Assistant Town Clerk:** (Mrs) C Haines

**Members of the Public:** 2

**Apologies:** Councillors: G Dennis and (Mrs) L Vardy

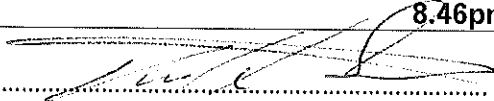
		Action
23	<b>DECLARATIONS OF INTEREST:</b> None	
24	<b>PUBLIC QUESTION TIME (Maximum 10 Minutes)</b> None	
	<b>CORRESPONDENCE:</b>  An email from a member of the public requesting Highworth Town Council (HTC) consider installing an Art Wall at the Skate Park. This is to be an Agenda item at the next meeting.	DR
26	<b>MINUTES OF THE MEETING:</b>  <b>RESOLVED</b> to confirm and sign the Minutes of the Environment & Leisure Committee Meeting Tuesday 5th July 2022.	
27	<b>COMMUNITY LITTER PICK:</b>  Councillors agreed it would be beneficial to continue with the Community litter picks and discussed how to encourage participation. Councillors (Ms) J Murphy, K Saunders and R Williams will carry out research, and report back at the next E & L Meeting.	JM KS

E&L.7



Highworth is a Fair Trade Town

		RW
28	<p><b>TOURISM:</b></p> <p>Councillors G Evans, (Ms) J Murphy, K Saunders and R Williams met with representatives from USAF Fairford Airbase on Saturday 27<sup>th</sup> August 2022, the representatives were shown round the Market and completed a Town tour through the Visitors' Centre. An official letter of thanks has been received from the USAF Fairford Airbase. The Market Traders kindly donated various eateries and a letter of thanks has been sent to all.</p>	
29	<p><b>PLAY AREA STEERING GROUP:</b></p> <p>This item is deferred to the next Full Council.</p>	DR
30	<p><b>SKATE PARK:</b></p> <p>The Chairman reported the official opening event took place on Saturday 6<sup>th</sup> August 2022. The Event was attended by many with lots of local talented skaters and was a very enjoyable experience for all.</p>	
31	<p><b>PROMOTION OF HIGHWORTH:</b></p> <p><b>RESOLVED</b> to recommend to Full Council a budget for Tourism be included in the Precept of £500.00 Councillors unanimously agreed.</p> <p>The Town Clerk is to contact Aldi to ask if a Notice Board could be sited in store to display HTC's local events.</p> <p>The Town Clerk is to investigate updating the Town map on the Podium and provide costings at a future meeting.</p>	DR DR DR
32	<p><b>GROUNDS MAINTENANCE REPORT:</b></p> <p>Councillors noted the Grounds Maintenance report as show on page 9 to 10. The Town Clerk is to confirm if road sweeper can be used as a mower.</p>	DR
33	<p><b>HIGHWORTH CEMETERY RULES AND REGULATIONS:</b></p> <p><b>RESOLVED</b> to re-adopt the Cemetery Rules and Regulations with minor amendments. Councillors unanimously agreed.</p>	DR
34	<p><b>MEMBERS BUSINESS</b></p> <p><u>Councillor: (Mrs) J Bishop</u></p> <p>a. Town Clerk is to investigate ownership of the gate on the entrance to St Michaels Church.</p> <p>b. Town Clerk is to investigate ownership of the bridal shop in the High Street.</p>	DR DR
<p><b>Meeting Closed</b> 8.46pm</p>		

Signed: 

Date: 4/10/2022