



Interment Notice

Deceased Details

Full Name Mr/Mrs/Ms: _____ Maiden Name: _____
Last Residence: _____
Post Code: _____
Date of Birth: _____ Age: _____ Date of Death: _____
Occupation (before retired): _____
Place of Death: _____ Resident: **Highworth or Non-Resident**

Interment Details

Plot: Lawn Grave / Garden of Remembrance Interment of: Full Burial / Body Parts / Child / Ashes
Grave required: Double/ Re-open
Re-open: Please give full name of last interment: _____
Date: _____ Grave Details / Section: _____ Grave No: _____
Current Owner(s) of Exclusive Right of Burial: _____

Service Details

Day, date and time of burial: _____
Time and place of Church Service: _____ Ministers Name: _____
Accessibility / other requirements: _____

Applicant Details (to be completed with applicant details not Funeral Director)

I hereby certify that the particulars stated above are correct and that I have received a copy of the Cemetery Rules & Regulations and agree to abide by them and any Rule or Regulation which may be introduced from time to time

Mr/Mrs/Ms: _____ Relationship to the deceased: _____
Address: _____
Post Code: _____
Email: _____ Telephone: _____
Signed: _____ Dated: _____

Please send the Interment Notice, Signed Authority and appropriate Certificate, together with the fee by BACS or Cheque to:
Highworth Town Council, The Co-Operative Bank, Account Number: 61580271, Sort Code: 08-90-12.
Please ensure our Invoice Number is quoted as the reference when making payment by BACS

PLEASE NOTE: If we have not received payment 48 hours prior to the interment date the interment cannot take place

To be completed by Funeral Director

Name of firm:
Address:

For office use:

R Non R Invoice No:
Purchase £ Grave No:



Interment Notice

Telephone:	Interment £	Burial Entry No:
	Grave Dig £	

Authority to Open Grave

The owner of the Exclusive right of Burial (EroB) has automatic right to be buried in the grave specified on the Deed of Grant, however, in all other cases ownership must be transferred to someone who can prove they are entitled.

A transfer of ownership can be complex and, in all cases, must be referred directly to the Registrar as a competent authority suitably qualified to advise you in law on this matter. Failure to do this could result in the delay or refusal of the interment. The same applies to any application for a memorial or adjustments to an existing memorial.

Please sign one of the following statements:

A – NEW GRAVE

I apply for the Exclusive Right of Burial and hereby consent to the opening of the grave for the purpose of the interment specified overleaf. To be signed by all those who wish to hold the EroB:

Signature of Purchaser(s): _____

Full Legal Name(s) Mr/Mrs/Ms: _____

_____ Dated: _____

B – FIRST USE / RE-OPEN PURCHASED GRAVE

I hereby consent to the opening of Grave Details / Section: _____ in Highworth Cemetery, for the purpose of the interment specified overleaf and confirm I am the: Registered Owner / Executor / Applicant for a Transfer of Ownership.

Signature of Registered Owner(s): _____

Full Name(s) Mr/Mrs/Ms: _____

_____ Dated: _____

In all cases, please provide the following information:

Current Address:

Telephone Number:



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Email Address: