



# Highworth Town Council

Council Offices  
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SN6 7FB

Town Clerk: Mrs D Rose  
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31<sup>st</sup> January 2023

**To Councillors: K Saunders, A Bishop, (Mrs) J Bishop, G Dennis, G Evans, N Gardiner, (Mrs) L Vardy and R Williams**

You are summoned to a **face to face** Meeting of the **ENVIRONMENT & LEISURE COMMITTEE** on **TUESDAY 7<sup>th</sup> FEBRUARY 2023** following the Planning Committee Meeting (approximately 7:15pm) in The Council Chamber, Gilberts Lane, Highworth SN6 7FB

Yours faithfully

*Deanne Rose*  
TOWN CLERK

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## AGENDA

1. **Apologies and Declarations of Interests**  
To receive any Apologies and any Declarations of Interests  
*(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)*
2. **Public Question Time & Correspondence**  
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence
  - a. Highworth Town Football Club (HTFC) to amend the date requested to hold the Summer Tournament to Saturday 3<sup>rd</sup> and Sunday 4<sup>th</sup> June 2023
  - b. HTFC match day parking for Officials
  - c. To consider request to site a clothes bank at the Elms Rec car park
3. **Minutes of the Meeting**  
To confirm as a true record the Minutes of the E&L Committee Meeting held on Tuesday 3<sup>rd</sup> January 2023
4. **Highworth Cemetery**  
To consider the Cemetery capacity and consider purchase of additional Cemetery space
5. **Survey Questions**  
To discuss and approve the survey questions to be asked in relation to the future of Community Litter Picks
6. **Members' Business**  
To note Members Business
7. **Resolution to exclude members of the Public and Press**  
Resolution to exclude Members of the Press & Public from Agenda item 8 as it is likely that personal information will be disclosed
8. **Habitual and Vexatious Complainant Policy**  
To discuss a complainant and consider if the complaint is habitual or vexatious and make recommendation to Full Council