



# Highworth Town Council

Council Offices  
3 Gilberts Lane  
Highworth  
Swindon  
Wiltshire  
SN6 7FB

Town Clerk: Mrs D Rose  
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10<sup>th</sup> January 2023

**TO: ALL MEMBERS OF HIGHWORTH TOWN COUNCIL**

You are summoned to a **face-to-face Meeting** of the **FULL COUNCIL** on **TUESDAY 17<sup>th</sup> January 2023 @ 7:00pm** at The Council Chamber, Gilberts Lane, Highworth SN6 7FB

Yours faithfully

*D Rose*

**TOWN CLERK**

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## **AGENDA**

1. **Housekeeping, Apologies and Declarations of Interests**  
To receive any Apologies and any Declarations of Interests  
*(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)*
2. **Public Question Time & Correspondence**  
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence
3. **Minutes of the Meeting and Matters Arising**  
To confirm as a true record the Minutes of the Full Council Meeting held on Tuesday 15<sup>th</sup> November 2022 and address any matters arising from these Minutes
4. **NALC and Levelling Up**  
To receive a presentation on Levelling up from Councillor K Smith
5. **Committee Meeting Minutes**  
To note the following Committee Meeting Minutes
  - a. Finance & General Purpose - 25<sup>th</sup> October 2022
  - b. Environment & Leisure - 4<sup>th</sup> October 2022
  - c. Extra Ordinary Planning - 6<sup>th</sup> December 2022
  - d. Environmental Sustainability Committee - 10<sup>th</sup> October 2022
  - e. Neighbourhood Committee - 27<sup>th</sup> September 2022
  - f. **RECOMMENDATION** from E&L Committee 3<sup>rd</sup> January 2023 (Minute Reference 50) to purchase a branded Gazebo
  - g. **RECOMMENDATION** from E&L Committee 3<sup>rd</sup> January 2023 (Minute Reference 52) to carry out a survey to ascertain the public demand for community litter picks
6. **Wiltshire Constabulary**  
To receive a stats report from PCSO E Harriman
7. **Lechlade Road**  
To discuss and approve the land valuation report and surrender of the lease at Lechlade Road

8. **Audit Report**  
To accept the internal audit report
9. **Highworth Library**  
To approve continued financial support of Highworth Library staffing costs and increase the 2023/2024 budget amount from £26500.00 to £27062.00 (2022/2023 library cost £26000.00) increasing the proposed precept from £657161.00 to £657723.00 (inclusive of council tax support grant)
10. **Old Golf Course (OGC) Working Party**  
To note the Ecological Survey report and receive a presentation and **RECOMMENDATION** from the Chairman of the OGC Working Party
11. **Fireworks**
  - a. To receive a report from Environmental Sustainability Committee Chairman regarding the investigation of environmentally friendly fireworks
  - b. To approve the date of 2023 Fireworks Event to be held on Friday 3<sup>rd</sup> November 2023
12. **Public BT Telephone Kiosk, Grove Hill Highworth**  
To discuss the advice received from Swindon Borough Council Planning & Conservation and consider if Highworth Town Council should apply to take over two telephone kiosks located on Grove Hill and the Knowlands
13. **Donation of Defibrillator from CPC Civils**  
To note donation of defibrillator and consider possible location within the Town
14. **Highworth Town Football Club (HTFC)**  
To approve the request for HTFC to hold their summer tournament on 17<sup>th</sup> & 18<sup>th</sup> June 2023 on the Upper Recreation Ground
15. **Ginnett Circus**  
To approve the request for Ginnett Circus to attend on 31<sup>st</sup> July – 6<sup>th</sup> August 2023 on the Lower Recreation Ground
16. **Members Business**  
To note members business

\*Members of the Public and Press are invited to attend this Meeting, however, participation in the debates is not permitted.