



Highworth Town Council

Council Offices
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Highworth
Swindon
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SN6 7FB

Town Clerk: Mrs D Rose
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14th February 2023

TO: ALL MEMBERS OF HIGHWORTH TOWN COUNCIL

You are summoned to a **face-to-face Meeting** of the **FULL COUNCIL** on **TUESDAY 21st FEBRUARY 2023 @ 7:00pm** at The Council Chamber, Gilberts Lane, Highworth SN6 7FB

Yours faithfully

D. Rose

Town Clerk

AGENDA

1. **Housekeeping, Apologies and Declarations of Interests**
To receive any Apologies and any Declarations of Interests
(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)
2. **Public Question Time & Correspondence**
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions and to receive any correspondence
3. **Minutes of the Meeting**
To confirm as a true record the Minutes of the Full Council Meeting held on Tuesday 17th January 2023
4. **Committee Meeting Minutes**
To note the following Committee Meeting Minutes
 - a. Finance & General Purpose – 22nd November 2022
 - b. Neighbourhood Committee – 22nd November 2022
 - c. Planning – 3rd January 2023
5. **Members Business**
To note any Members Business
6. **Resolution to exclude members of the public and press**
Resolution to exclude Members of the Press & Public Resolution to exclude Members of the Press & Public from Agenda item 7 as it is likely that personal information will be disclosed
7. **RECOMMENDATION** from Environment & Leisure Committee 7th February 2023 (Minute Reference 62) to implement the Habitual and Vexatious Complainant Policy in relation to a habitual complainant

*Members of the Public and Press are invited to attend this Meeting, however, participation in the debates is not permitted.