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www.highworthtowncouncil.gov.uk

**ENVIRONMENT & LEISURE MEETING MINUTES
TUESDAY 7th FEBRUARY 2023**

Present:	
Councillors:	K Saunders (Chairman), A Bishop, (Mrs) J Bishop, G Dennis G Evans, N Gardiner, (Ms.) J Murphy and R Williams
Assistant Town Clerk:	(Mrs) C Haines
Members of the Public:	5
Apologies:	Councillor (Mrs) L Vardy

		Action
55	DECLARATIONS OF INTEREST: None	
56	PUBLIC QUESTION TIME (Maximum 10 Minutes) AND CORRESPONDENCE: a) RESOLVED by Councillors for Highworth Town Football Club (HTFC) to amend the Summer Tournament dates to Saturday 3 rd and Sunday 4 th June 2023 b) HTFC match day parking for Officials – A complaint was received from a local resident regarding reservation of spaces in the Rec Car Park. The Chairman advised a response has been written to the resident advising them that HTFC have a long-standing agreement to reserve parking for match officials. c) Siting of a clothes bank at the Elms Rec car park. Councillor R Williams is to discuss with the Recreation Centre Trustees on Thursday 9 th February 2023 and provide an update at the next E & L Meeting.	
57	MINUTES OF THE MEETING: RESOLVED to confirm and sign the Minutes of the Environment & Leisure Committee Meeting Tuesday 3 rd January 2023.	
58	HIGHWORTH CEMETERY: RESOLVED for the Town Clerk to carry out initial investigation including costings to purchase additional Cemetery land and bring back to the Committee. Voting was unanimously in Favour, the Resolution was duly carried. The Town Clerk is to request future cemetery provision is part of any future s106 agreement.	DR DR

E&L.14

59	<p>SURVEY QUESTIONS:</p> <p>The draft Survey Questions were approved and the Public Consultation is to be brought back to Committee in June 2023.</p>	DR
60	<p>MEMBERS BUSINESS:</p> <p><u>Councillor G Dennis:</u> Play Parks Improvements is to be an agenda item at the next E&L Committee Meeting</p> <p><u>Councillor N Gardiner:</u> The Parking Working Party notes are to be circulated to the E&L Committee.</p>	DR DR
61	<p>RESOLUTION TO EXCLUDE MEMBERS OF THE PUBLIC & PRESS:</p> <p>RESOLVED by Councillor K Saunders and Seconded by Councillor R Williams to exclude the Public and Press from Agenda item 8 on the grounds of avoiding disclosure of personal information. Councillors unanimously agreed and the Resolution was duly carried.</p>	
62	<p>HABITUAL AND VEXATIOUS COMPLAINANT POLICY:</p> <p>RESOLVED by Councillor (Mrs) J Bishop and Seconded by Councillor N Gardiner to recommend to Full Council to implement the Habitual and Vexatious Complainant Policy in relation to a habitual complainant. Voting was unanimously in Favour, and the Resolution was duly carried.</p>	DR
	<p>Meeting Closed 8:09pm</p>	

Signed:

Date: