



Highworth Town Council

Council Offices
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Highworth
Swindon
Wiltshire
SN6 7FB

Town Clerk: Mrs D Rose
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14th March 2023

TO: ALL MEMBERS OF HIGHWORTH TOWN COUNCIL

You are summoned to a **face-to-face Meeting** of the **FULL COUNCIL** on **TUESDAY 21st MARCH 2023 @ 7:00pm** at The Council Chamber, Gilberts Lane, Highworth SN6 7FB

Yours faithfully

Deanne Rose
TOWN CLERK

AGENDA

1. **Apologies and Declarations of Interests**
To receive any Apologies and any Declarations of Interests
(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)
2. **Public Question Time & Correspondence**
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence
3. **Minutes of the Meeting and Matters Arising**
To confirm as a true record the Minutes of the Full Council Meeting held on Tuesday 21st February 2023 and address any matters arising from these Minutes
4. **Schedule of Meetings**
To approve the Annual Schedule of Meetings for 2023/2024
5. **Committee Meeting Minutes**
To note the following Committee Meeting Minutes
 - a. Finance & General Purpose 24th January 2023
 - b. Neighbourhood Committee – 24th January 2023
 - c. Environment & Leisure 3rd January 2023 & 7th February 2023
 - d. Planning 7th February 2023
 - e. **RECOMMENDATION** from Neighbourhood Committee 28th February 2023 (Minute Reference 64) No additional sites to be submitted by Highworth Town Council however an extension to the Cemetery is to be registered as a future infrastructure requirement.
6. **Reports by Swindon Borough Councillors**
To receive verbal reports from Swindon Borough Councillors A Bishop, V Manro & S Weisinger
7. **Reports by Representatives**
To receive verbal reports from the following representatives:
 - a. Councillor N Gardiner - Highworth Community Partnership Group (HCPG)
 - b. Councillor K Smith - Highworth Action For Fair Trade (HAFFT)
 - c. Councillor R Williams - Highworth Twinning Association (HTA)
 - d. Councillor K Smith - Visit Highworth Limited (VHL)

8. **Highworth Town Council (HTC) Logo**
To consider re-drawing HTC Logo as a high-resolution image
9. **Members Business**
To note members business

*Members of the Public and Press are invited to attend this Meeting, however, participation in the debates is not permitted.