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**NEIGHBOURHOOD PLAN COMMITTEE MINUTES  
TUESDAY 24<sup>th</sup> JANUARY 2023**

<b>Present:</b>	
<b>Councillors:</b>	(Ms) J Murphy (Chairman), N Gardiner, K Saunders, K Smith and R Williams
<b>Town Clerk:</b>	(Mrs) D Rose
<b>Members of the Public:</b>	None
<b>Apologies:</b>	Councillors: (Mrs) K Barber, A Bishop and (Mrs) L Vardy

		Action
51	<b>DECLARATIONS OF INTEREST:</b> None	
52	<b>PUBLIC QUESTION TIME: (Maximum 10 Minutes)</b> None	
53	<b>MINUTES OF THE MEETING:</b> <b>RESOLVED</b> to confirm and sign the Minutes of the Neighbourhood Plan Committee Meeting dated Tuesday 22 <sup>nd</sup> November 2022	
54	<b>DESIGN CODES:</b> The Town Clerk is to respond to AECOM with feedback on the draft Design Codes document.	DR
55	<b>NEIGHBOURHOOD PLAN DOCUMENT:</b> The Town Clerk is to provide the “key views” evidence from the Workshop to the Consultant to enable Policy 13 of the current Neighbourhood Plan to be expanded. The Consultant is to update the timeline and circulate. The Consultant is to include a non-technical summary. The summary evidence of Workshop 4 is to be shared with the Consultant once finalised. Members of the Committee were reminded of the outstanding tasks. The Town Clerk is to provide the town centre plans to the Consultant. Due to the delay in the emerging Local Plan the sites will be reviewed at a later date.	DR  AP AP KS ALL DR

56	<b>MEMBERS' BUSINESS:</b>  None	
	<b>Meeting Closed 11:35am</b>	

Signed: .....

Date: .....