



# Highworth Town Council

Council Offices  
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Swindon  
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SN6 7FB

Town Clerk: Mrs D Rose  
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30<sup>th</sup> May 2023

**To Councillors: K Saunders, G Olley, G Dennis, I Durnin-Duffy, N Gardiner, L Gow, F Haines, J Murphy and R Williams**

You are summoned to a **face to face** Meeting of the **ENVIRONMENT & LEISURE COMMITTEE** on **TUESDAY 6<sup>th</sup> JUNE 2023** following the Planning Committee Meeting (approximately 7:15pm) in The Council Chamber, Gilberts Lane, Highworth SN6 7FB

Yours faithfully

*Deanne Rose*

**TOWN CLERK**

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## **AGENDA**

- 1. Apologies and Declarations of Interests**  
To receive any Apologies and any Declarations of Interests  
*(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)*
- 2. Public Question Time & Correspondence (maximum 10 Minutes)**  
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence.
- 3. Electric Vehicle Presentation**  
To receive a presentation on electric vehicles from Cecelia Olley
- 4. Funeral Arrangements of Late Councillor P Adams**  
To confirm the arrangements to Council
- 5. Minutes of the Meeting**  
To confirm as a true record the Minutes of the E&L Committee Meeting held on Tuesday 7<sup>th</sup> March 2023
- 6. Terms of Reference**  
To note Terms of Reference
- 7. Environment & Leisure Policy Statement**  
To approve amendments to Environment & Leisure Policy Statement
- 8. Allotment Report**  
To receive a verbal update from the Town Clerk on the allotment sites and recent inspections
- 9. Tree Planting – Blossom Tree**  
To approve recommendation to apply for funding to purchase and plant two blossom trees at the entrance to Bydemill Gardens
- 10. Artificial Pitch**  
To recommend to Full Council to approve survey costs to be carried out at the Recreation Ground
- 11. Transfer of Environmental Sustainability Committee (ESC) actions to the E&L Committee**  
To confirm the existing priorities to be included within the 4-year strategy
- 12. Members' Business**  
To note Members Business