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www.highworthtowncouncil.gov.uk

**ENVIRONMENT & LEISURE MEETING MINUTES
TUESDAY 6th JUNE 2023**

Present:

Councillors: K Saunders (Chairman), G Dennis, I Durnin-Duffy, N Gardiner, L Gow, F Haines, J Murphy, G Olley, and Richard Williams

Town Clerk: D Rose

Assistant Clerk: C Haines

Representative: Cecilia Olley – Presenting Electric Vehicle (EV) Charging

Members of the Public: 6

Apologies:

None

		Action
1	DECLARATIONS OF INTEREST: Councillor F Haines declared an interest in Agenda item 10 Artificial Pitch as Secretary of Highworth Town Football Club, did not participate in the debate and there is no pecuniary interest.	
2	PUBLIC QUESTION TIME & CORRESPONDENCE (Maximum 10 Minutes) An email has been received from Swindon Borough Council (SBC) Public Health regarding SBC's Health and Wellbeing strategy over the next 10 years. RESOLVED to delegate authority to the Town Clerk in conjunction with the Chairman to formulate a response in line with Highworth Town Council (HTC) policies.	DR
3	ELECTRIC VEHICLE PRESENTATION: Presentation received regarding EV's and EV charging points. Borough Councillor N Gardiner is to investigate with SBC and report back.	NG
4	FUNERAL ARRANGEMENTS OF LATE COUNCILLOR P ADAMS: Councillor P Adams funeral is taking place on Tuesday 20th June at 14:15pm at Kingsdown Crematorium.	

E&L.01

5	<p>MINUTES OF THE MEETING:</p> <p>RESOLVED to confirm and sign the Minutes of the Environment & Leisure Committee Meeting Tuesday 7th March 2023.</p>	
6	<p>TERMS OF REFERENCE:</p> <p>RESOLVED to accept the Terms of Reference.</p>	
7	<p>ENVIRONMENT & LEISURE POLICY STATEMENT:</p> <p>RESOLVED to approve the amendments to the Environment & Leisure Policy Statement.</p>	
8	<p>ALLOTMENT REPORT:</p> <p>The Town Clerk advised the allotment inspections were complete and were being followed up within a 4-week period. 9 people on the waiting list with 5 allotments to be re-allocated. Plots will be re-inspected in September 2023.</p>	
9	<p>TREE PLANTING – BLOSSOM TREE:</p> <p>RESOLVED by Councillor G Olley, Seconded by Councillor F Haines to approve funding to purchase and plant two blossom trees at the entrance to Bydemill Gardens. Councillors unanimously agreed and the Resolution was duly carried.</p>	DR
10	<p>ARTIFICIAL PITCH:</p> <p>RESOLVED by Councillor N Gardiner, Seconded by Councillor R Williams to recommend to Full Council to approve survey costs to be carried out at the Recreation Ground. Voting was 8 in favour, 1 Abstention, the Resolution was duly carried.</p>	
11	<p>TRANSFER OF ENVIRONMENTAL SUSTAINABILITY COMMITTEE (ESC) ACTIONS TO THE E&L COMMITTEE:</p> <p>RESOLVED by Councillor G Olley, Seconded by Councillor N Gardiner to transfer the existing ESC priorities to be included in the 4-year strategy. Councillors unanimously agreed and the Resolution was duly carried.</p>	
12	<p>MEMBERS' BUSINESS:</p> <p><u>Councillor J Murphy</u>: Requested ways are looked at to better inform residents on what responsibilities in the town fall to SBC or HTC.</p> <p><u>Councillor R Williams</u>: Requested a future agenda item to discuss the amount of HGV's passing through Highworth from the A420.</p> <p><u>Councillor G Olley</u>: Suggested it would be beneficial for all to look at Plant Assembly Website, it is important to get Highworth residents more interested in sustainability.</p> <p><u>Councillor G Dennis</u>: A resident has asked if HTC can investigate who is responsible for cutting of the grass near the old telephone box at Knowlands. The Town Clerk to check and report back.</p>	<p>DR</p> <p>ALL</p> <p>DR</p>

	<p><u>Councillor F Haines</u>: The Highworth Town Football Club's (HTFC) annual tournament took place last weekend with over 200 sides taking part from all over the UK, wonderful feedback was received from parents on the organisation of the event and how lovely Highworth is.</p> <p><u>Councillor N Gardiner</u>: Thanked HTFC for hosting an excellent tournament last weekend and noted how clean and tidy the area had been left afterwards.</p>	
Meeting Closed 20:12 PM		

Signed:

Date: