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**NEIGHBOURHOOD PLAN COMMITTEE MINUTES
TUESDAY 25th JULY 2023**

Present:	
Councillors	J Murphy, L Gow, P Newton-Smith, K Saunders K Smith, K Saunders and R Williams
Town Clerk:	D Rose
Members of the Public:	1
Apologies:	None

		Action
12	HOUSEKEEPING & DECLARATIONS OF INTEREST: None	
13	PUBLIC QUESTION TIME: (Maximum 10 Minutes) None	
14	MINUTES OF THE MEETING: RESOLVED to confirm and sign the Minutes of the Neighbourhood Plan Committee Meeting dated Tuesday 27 th June 2023.	
15	OPEN SPACES: Councillors are to review all the Local Green Space (LGS) information including the localities document and the National Planning Policy Framework (NPPF) and the LGS is to be discussed at the next meeting.	
16	DESIGN CODES: The item was deferred to the next meeting as Councillors had not reviewed the document.	
17	OUTSTANDING TASKS: The following tasks are still outstanding, Councillors agreed to complete by 31 st August 2023 and submit direct to the Town Clerk. a. Chairmans introduction – J Murphy b. Update Vision and Objectives – K Smith confirmed, J Murphy wants to review c. Identify anything especially important to community – post office, banks, library etc re-allocated to K Smith	JM JM K SM

	<ul style="list-style-type: none"> d. Key views photos – D Rose e. Identify any large verges to be designated as LGS - K Saunders, P Newton Smith, (include Sevenhampton and Hampton) f. Photos of workshops to be forwarded to the Town Clerk – JM/PNS g. Workshop 4 summary – K Saunders 	DR KSAU/PNS JM/PNS KSAU
18	<p>DRAFT NEIGHBOURHOOD PLAN (NHP) 2</p> <p>The draft NHP is dependent on the outstanding actions, all actions will be completed by 31st August 2023 and a NHP meeting is to be scheduled for Monday 4th September 2023 at 10:00am to review before sharing with the Consultant.</p> <p>The Consultant has requested a meeting is arranged with Swindon Borough Council in September.</p>	DR
19	<p>MEMBERS BUSINESS</p> <p>None</p>	
MEETING CLOSED 10:30pm		

Signed: Date: