



3 GILBERTS LANE
HIGHWORTH SN6 7FB
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www.highworthtowncouncil.gov.uk

**PLANNING MEETING MINUTES
TUESDAY 15th AUGUST 2023**

Present:	
Councillors:	K Saunders, S Apps, I Durnin-Duffy, K Smith and R Williams
Town Clerk:	D Rose
Assistant Town Clerk:	C Haines
Members of the Public:	1
Apologies:	P Newton-Smith (Holiday) G Dennis (Holiday), N Key (Holiday) J Murphy (Operation)

		Action
20	DECLARATIONS OF INTEREST: Councillor K Smith declared an interest in agenda items 5d S/ADV/23/0755 NICL Ground Floor, 34 High Street, Highworth SN6 7AQ and 5h S/LBC/23/0869 ABJA Ground Floor, 34 High Street, Highworth SN6 7AQ as a neighbouring property and did not participate in the debate.	
21	PUBLIC QUESTION TIME (Maximum 10 Minutes) & CORRESPONDENCE: The Town Clerk read out a letter from a member of the public raising concerns in relation to planning application S/HOU/23/0854 ABJA – Erection of an extension to existing dormer windows to front and rear: The Spinney, Cricklade Road, Highworth SN6 7BW.	
22	MINUTES OF THE MEETING: RESOLVED to confirm and sign the Minutes of the Extra Ordinary Planning Committee Meeting Tuesday 25 th July 2023 with the following amendment to minute 18e. S/23/0765 – along with the floodlights so as not to illuminate the neighbouring properties.	
23	PLANNING PERMISSIONS AND REFUSALS: PERMISSIONS: a. S/HOU/23/0760 NICL – Erection of a two storey side extension and a single storey front extension: 23 Edencroft, Highworth SN6 7NJ Councillors Recommend Acceptance	

PL.9

	<p>REFUSALS:</p> <p>a. S/HOU/23/0463 JAAB – Widening of existing access and extend existing dropped kerb to 4.2m: Westrop Cottage, 24 Cricklade Road, Highworth SN6 7BL Councillors Recommend Refusal</p> <p>b. S/LBC/23/0753 JAAB - Widening of existing access and extend existing dropped kerb to 4.2m: Westrop Cottage, 24 Cricklade Road, Highworth SN6 7BL Councillors Recommend Refusal</p> <p>WITHDRAWN:</p> <p>a. S/23/0736 JAPE – Erection of 1no dwelling in residential garden with associated works: Land Adjacent to 11 Biddel Springs, Highworth SN6 7BH Councillors Recommend Refusal</p>	
24	<p>PLANNING APPLICATIONS:</p> <p>a. S/22/1526 AMMY – (REVISED APPLICATION) Erection of 1no. Dwelling (Class C3) and associated works: 21 Cherry Orchard, Highworth SN6 7AU Councillors Recommend Refusal. The urban works have not been updated as previously requested. Although the design is better, the following points need to be taken into consideration, highway condition, overshadowing design, engineer and officer comments.</p> <p>b. S/LBC/23/0857 RACH – Installation of 2 no. rooflights, works to roof and installation of 2 no. rooflights and internal works to facilitate conversion into a 6 person House in Multiple Occupation and internal works to facilitate conversion into a 6 person House in Multiple Occupation: 5B Sheep Street, Highworth SN6 7AA. Councillors Recommend Acceptance subject to adequate parking.</p> <p>c. S/HOU/23/0854 ABJA – Erection of an extension to existing dormer windows to front and rear: The Spinney, Cricklade Road, Highworth SN6 7BW. Councillors Recommend Refusal due to overdevelopment of the site, not in keeping with the character of the area as the first property you see as you enter Highworth and is detrimental to the neighbours due to privacy.</p> <p>d. S/ADV/23/0755 NICL – Display of 1no. Fascia sign, 1no. Projecting sign, 1no. Wall mounted sign and window vinyl: Ground Floor, 34 High Street, Highworth SN6 7AQ. Councillors Recommend Acceptance subject to the projecting sign (2) being moved closer to the shop front, the wall mounted sign (3) to be removed and put in the window doubling as the privacy screen thus protecting the historic view of the church through the archway. Councillors request the Conservation Officer review the colour scheme.</p> <p>e. S/LBC/23/0691 / S/23/0692 RACH - (REVISED APPLICATION) Change of use from storage barn to dwelling (use class C3) incorporating first floor extension, ancillary outbuilding, and associated works: The Barn Adjacent to Nauvoo Cottage, cherry Orchard, Highworth SN6 7AU. Councillors Recommend Acceptance. Should the officers be minded to Refuse then the application is to be called in for consideration by the Planning Committee.</p>	

	<p>f. S/23/0835 RACH – Erection of 2no. Bungalows to replace 2no. Chalet homes: High View, Eastrop, Highworth SN6 7PP. Councillors Recommend Refusal. The site is outside the settlement boundary and the area is of high archaeological interest and an archaeological investigation would need to be carried out. The flood authority has identified no surface water strategy has been submitted and recommended refusal.</p> <p>g. S/23/0836 RACH – Removal of Condition 1 from consent (S/12/0482) – Erection of 2no. Mobile homes and associated works (Part Retrospective) – relation to occupation of site by gypsies/travellers: Land Adjacent to 99 Eastrop, Highworth Councillors Recommend Refusal as this would result in the loss of a traveller site.</p> <p>h. S/LBC/23/0869 ABJA – Display 1no. Projecting sign, 1no. Wall mounted sign and window vinyls. Internal and external repainting of building, new flooring, internal door fitted between main room and small meeting room: Ground Floor, 34 High Street, Highworth SN6 7AQ. Councillors Recommend Acceptance subject to the projecting sign (2) being moved closer to the shop front, the wall mounted sign (3) to be removed and put in the window doubling as the privacy screen thus protecting the historic view of the church through the archway. Councillors request the Conservation Officer to review the colour scheme.</p>	
25	<p>MEMBERS' BUSINESS:</p> <p><u>Councillor I Durnin-Duffy:</u> Religious signs have been placed in areas around the town, this is to be an agenda item on Full Council to receive an update from Borough Councillor S Weisinger who has reported this to Swindon Borough Council.</p> <p><u>Councillor K Smith:</u> The Town Clerk is to circulate email correspondence regarding the Electoral Team Survey to all Councillors.</p>	SW DR
MEETING CLOSED AT 19:50PM		

Signed:

Date: