



# Highworth Town Council

Council Offices  
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SN6 7FB

Town Clerk: Mrs D Rose  
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19<sup>th</sup> September 2023

**TO: ALL MEMBERS OF HIGHWORTH TOWN COUNCIL**

You are summoned to a **face-to-face Meeting** of the **FULL COUNCIL** on **TUESDAY 26<sup>th</sup> SEPTEMBER 2023** at **7:00pm** at The Council Chamber, Gilberts Lane, Highworth SN6 7FB

Yours faithfully

*Deanne Rose*  
**TOWN CLERK**

## AGENDA

- 1. Apologies and Declarations of Interests**  
To receive any Apologies and any Declarations of Interests  
*(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)*
- 2. Public Question Time & Correspondence**  
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence
- 3. Swindon Borough Council Cabinet Member**  
Councillor J Grant attending as Cabinet Member for Communities and Joint Working to ascertain feedback
- 4. Minutes of the Meeting and Matters Arising**  
To confirm as a true record the Minutes of the Full Council Meeting held on Tuesday 25<sup>th</sup> July 2023 and address any matters arising from these Minutes
- 5. Committee Meeting Minutes**  
To note the following Committee Meeting Minutes and receive updates from each Committee Chairman

### Minutes

- a. Finance & General Purpose – 18<sup>th</sup> July 2023
- b. Neighbourhood Committee – 25<sup>th</sup> July 2023
- c. Environment & Leisure – 4<sup>th</sup> July 2023
- d. Extra Ordinary Planning – 25<sup>th</sup> July 2023 & 15<sup>th</sup> August 2023

### Recommendations

- e. Recommendation from Environment & Leisure Committee (Minute reference 31) – To recommend to Full Council to purchase fleet vehicles
  - f. Recommendation from Old Golf Course Working Party to approve the business proposal to be submitted to Swindon Borough Council
- 6. Reports by Swindon Borough Councillors**  
To receive verbal reports from Swindon Borough Councillors N Gardiner, V Manro & S Weisinger

7. **Reports by Representatives**

To receive verbal reports from the following representatives:

- a. Councillor N Gardiner - Highworth Community Partnership Group (HCPG)
- b. Councillor R Williams - Highworth Twinning Association (HTA)
- c. Councillor K Smith - Visit Highworth Limited (VHL)
- d. Councillor L Gow – Swindon Local Council Forum

8. **Borough Councillor Reports**

To discuss what information Councillors would like from Borough Councillors within their quarterly report

**D-Day**

9. To discuss Highworth Town Council plans to celebrate 80 years D-Day on Thursday 6th June 2024

10. **Crossing to Lower Rec - Councillor S Apps**

To discuss the requirement for a safe crossing on Highworth Road to access the Lower Recreation site

11. **External Audit**

To accept the External Audit Report

12. **Members Business**

To note members business

\*Members of the Public and Press are invited to attend this Meeting, however, participation in the debates is not permitted.