



3 GILBERTS LANE  
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**NEIGHBOURHOOD PLAN COMMITTEE MINUTES  
MONDAY 4<sup>th</sup> SEPTEMBER 2023**

<b>Present:</b>	
<b>Councillors</b>	J Murphy (Chairman), L Gow, P Newton-Smith, K Saunders K Smith, K Saunders and R Williams
<b>Town Clerk:</b>	D Rose
<b>Members of the Public:</b>	2
<b>Apologies:</b>	None

		Action
20	<b>HOUSEKEEPING &amp; DECLARATIONS OF INTEREST:</b> None	
21	<b>PUBLIC QUESTION TIME: (Maximum 10 Minutes)</b>  a. A member of the public asked if there was a design code for the High Street.  <i>The Chairman confirmed this was part of the design code document being undertaken by AECOM.</i>  A member of the public asked the following questions:  b. Has a meeting been arranged with Swindon Borough Council?  <i>The chairman confirmed a meeting will be requested once the next draft NHP2 has been completed.</i>  c. Are the outstanding tasks complete?  <i>The Chairman confirmed this is on the agenda to be discussed.</i>  d. An update on fibre in the town was requested.  <i>The Chairman confirmed this is to be a Full Council Agenda item to request Borough Councillors take this up.</i>	DR

NHP.5

22	<b>MINUTES OF THE MEETING:</b>  <b>RESOLVED</b> to confirm and sign the Minutes of the Neighbourhood Plan Committee Meeting dated Tuesday 25th July 2023.	
23	<b>DESIGN CODES:</b>  The feedback was collated, and the Town Clerk is to respond to AECOM.	DR
24	<b>DRAFT NHP2</b>  A monitoring section is to be added to the NHP.	DR
25	<b>OPEN SPACES</b>  No additional large spaces are to be designated as Local Green Space in the NHP review with the exception of the Old Golf Course. A decision of this will be made once a response has been received from Locality to understand what restrictions the designation would mean to the site.	
26	<b>OUTSTANDING TASKS:.</b>  a. Photos of workshops to be forwarded to the Town Clerk  b. Workshop 4 summary to be emailed to the Town Clerk by 8 <sup>th</sup> September 2023	PNS KS
27	<b>LOCALITIES GRANT APPLICATION:</b>  The Town Clerk confirmed the grant application was successful and £4335.00 has been received. Additional funds to note are £5000.00 within the budget and £4970 in EMR.	
28	<b>MEMBERS BUSINESS:</b>  <u>Councillor L Gow:</u> Has been investigating information sharing and Highworth Library. Discussions have been had with Swindon Borough Council Cabinet Member J Grant to ensure information is shared.  Standing Orders were suspended for S Apps to confirm he would retake photos for Design code if required.	
<b>MEETING CLOSED 11:10am</b>		

Signed: ..... Date: .....