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**ENVIRONMENT & LEISURE MEETING MINUTES  
TUESDAY 3<sup>rd</sup> OCTOBER 2023**

<b>Present:</b>	
<b>Councillors:</b>	K Saunders (Chairman) G Dennis, N Gardiner, J Murphy, and R Williams
<b>Assistant Town Clerk:</b>	C Haines
<b>Members of the Public:</b>	3
<b>Apologies:</b>	I Durmin-Duffy (Illness), L Gow, G Olley

		Action
36	<b>DECLARATIONS OF INTEREST:</b>  None	
37	<b>PUBLIC QUESTION TIME &amp; CORRESPONDENCE (Maximum 10 Minutes):</b>  None	
38	<b>MINUTES OF THE MEETING:</b>  <b>RESOLVED</b> to confirm and sign the Minutes of the Environment & Leisure Committee Meeting Tuesday 5th September 2023.  Councillor N Gardiner gave an update on his actions:  a. The request for the white gates at Redlands is still ongoing and the ticket request remains open with Swindon Borough Council (SBC) Officers.  b. Access has been requested from Backhouse to the public footpath that runs along Wrag View, although no confirmation has been received, it is expected this will happen soon.  c. The missing bollards in the road near the Fox roundabout have still not been replaced, this has now been escalated via email to SBC Officers.	

39	<p><b>ALLOTMENT RENEWAL:</b></p> <p><b>RESOLVED</b> by Councillor R Williams, Seconded by Councillor J Murphy to approve the allotment renewal charge to remain unchanged at £30.00 per annum. Councillors unanimously agreed and the Resolution was duly carried.</p>	
40	<p><b>ALLOTMENT RULES AND REGULATIONS:</b></p> <p><b>RESOLVED</b> by Councillor K Saunders, Seconded by Councillor R Williams to approve the revised Allotment Rules &amp; Regulations as per the amendments discussed. Councillors unanimously agreed and the Resolution was duly carried.</p>	
41	<p><b>TOWN CLERKS UPDATE:</b></p> <p>a. The Post Box for the Cemetery has arrived, and the unveiling is scheduled for Tuesday 17<sup>th</sup> October 2023 at 1.30pm. The Post Box was kindly donated by Hilliers Funeral Service and Swindon Memorial will make a plaque to go with this, both have confirmed their attendance at the unveiling.</p> <p>b. The Litter Pick Survey is live with a closing date of Wednesday 11<sup>th</sup> October 2023.</p> <p>The 20mph Survey is live with a closing date of Thursday 12<sup>th</sup> October 2023.</p> <p>Information on the surveys will be provided after the closing dates.</p> <p>c. There has been an overwhelming response for the Road Sweeper to be named Robin after a gentleman that used to work for the SBC many years ago. The office has contacted his family who are very pleased this is happening. Signage for the Road Sweeper is expected to be ready mid-October, an unveiling ceremony with the family and dignitaries is being organised.</p>	
42	<p><b>HGV TRAFFIC THROUGH HIGHWORTH A420:</b></p> <p>Councillor N Gardiner confirmed that although the issue of HGV traffic on the A420 was an item on the agenda to be discussed at the last SBC Transport Working Group. The meeting didn't go as planned so no update can be provided, this has been rolled over to another meeting. An experimental order could be requested by a Borough Councillor.</p> <p>Councillor J Murphy commented that now Panattoni have been given approval (old Honda site) the roads could potentially become a bigger problem; it would be good to know what the travel plan is.</p>	
43	<p><b>MEMBERS BUSINESS:</b></p> <p><u>Councillor R Williams:</u> The fire exit protocol is to be reviewed by the Town Clerk.</p> <p><u>Councillor N Gardiner:</u> A quote has been received for the public bike repair station and forwarded to the Town Clerk; this is to be a future agenda item.</p>	<p>DR</p> <p>DR</p>
<b>Meeting Closed 19:56PM</b>		

Signed: .....

Date: .....