



# Highworth Town Council

Council Offices  
3 Gilberts Lane  
Highworth  
Swindon  
Wiltshire  
SN6 7FB

Town Clerk: Mrs D Rose  
01793 762377

[admin@highworthtowncouncil.gov.uk](mailto:admin@highworthtowncouncil.gov.uk)  
[www.highworthtowncouncil.gov.uk](http://www.highworthtowncouncil.gov.uk)

10th October 2023

**To Councillors: K Smith (Chairman), I Durnin-Duffy, N Gardiner, A Houghton, J Murphy, K Saunders and S Weisinger**

You are summoned to a **face to face** Meeting of the **FINANCE & GENERAL PURPOSE COMMITTEE** on **TUESDAY 17<sup>th</sup> OCTOBER 2023** at 7:00pm in the Council Chamber, 3 Gilberts Lane, Highworth SN6 7FB.

**Yours faithfully**

D. Rose

**TOWN CLERK**

## AGENDA

- 1. Apologies and Declarations of Interests**  
To receive any Apologies and any Declarations of Interests  
*(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)*
- 2. Public Question Time & Correspondence**  
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence
- 3. Minutes of the Meeting and Matters Arising**  
To confirm as a true record the Minutes of the Finance & General Purpose Meeting held on Tuesday 19<sup>th</sup> September 2023 and address any Matters Arising from these Minutes
- 4. Accounts**  
To accept the Accounts and authorise payments including Market Accounts
- 5. S106 Monies**  
To discuss S106 Monies expiring in March 2024 and to formulate a plan
- 6. Pentylands Country Park S106 Monies**  
To receive an update on S106 monies assigned to Pentylands Country Park and approve the S106 spend schedule
- 7. Fees & Charges**  
To approve the Fees and Charges for 2024/2025
- 8. Flag Poles for the Podium**  
To discuss the proposed installation of 3 flagpoles on the Podium and make recommendation to Full Council
- 9. Recommendation from Environment & Leisure Committee – Minute 30**  
To purchase wildflower seed for the Lower Recreation Ground and other suitable areas in Highworth
- 10. Policies**  
To appoint members to a Working Party to review Council Policies
- 11. Members Business**  
To note Members Business

*\*Members of the Public and Press are invited to attend this Meeting, however, participation in the debates is not permitted.*