



3 GILBERTS LANE
HIGHWORTH SN6 7FB
01793 762377

www.highworthtowncouncil.gov.uk

FINANCE & GENERAL PURPOSE MEETING MINUTES
TUESDAY 17th OCTOBER 2023

Present:	
Councillors:	K Smith (Chairman), I Durnin-Duffy, A Houghton, J Murphy, and K Saunders
Town Clerk:	D Rose
Assistant Town Clerk:	C Haines
Members of the Public:	1
Apologies:	Councillors N Gardiner (work commitment) and S Weisinger (work commitment)

		Action
31	DECLARATIONS OF INTEREST: Councillor K Saunders declared an interest in Agenda item 6 - Pentylands Park S106 Monies as Chair of Pentylands Park, there is no pecuniary interest.	
32	PUBLIC QUESTION TIME & CORRESPONDENCE (Maximum 10 Minutes): None	
33	MINUTES OF THE MEETING: RESOLVED to confirm and sign the Minutes of the Finance & General Purpose Meeting held on Tuesday 19th September 2023.	
34	ACCOUNTS: The Accounts listed on pages F57. to F79. were accepted and the payments of Bills were duly authorised.	
35	FLAG POLES FOR THE PODIUM: RESOLVED by Councillor J Murphy, Seconded by Councillor I Durnin-Duffy to recommend to Full Council the installation of new flag poles on the Podium, including survey and planning permission costs to be funded from RR 403. Voting was unanimous, and the Resolution was duly carried.	
36	S106 MONIES: RESOLVED by Councillor I Durnin Duffy, Seconded by Councillor J Murphy for Councillors K Smith and J Murphy to investigate the costings of additional and improved signage, information boards at key points and a self-lead town tour app to be funded from RR 402. Voting was unanimous and the Resolution was duly carried.	JM/KS

	The Town Clerk is to look at potential sites for new benches to be installed and bring back Council.	DR
37	PENTYLANDS COUNTRY PARK S106 MONIES: RESOLVED by Councillor J Murphy, Seconded by Councillor A Houghton to approve S106 spend within the legal parameters for Pentylands Park. Voting was unanimous and the Resolution was duly carried.	
38	FEES & CHARGES: RESOLVED to approve the fees and charges for 2024/2025 with a minor amendment. Voting was unanimous and the Resolution was duly carried.	
39	RECOMMENDATION FROM ENVIRONMENT & LEISURE COMMITTEE – MINUTE 30: RESOLVED by Councillor J Murphy, Seconded by Councillor I Durmin-Duffy to purchase wildflower seed for the Lower Recreation Ground and other suitable areas in Highworth. Voting was unanimous and the Resolution was duly carried.	DR
40	POLICIES: RESOLVED to appoint Councillors, A Houghton, K Saunders and K Smith to the Policies Working Party. Voting was unanimous and the Resolution was duly carried.	AH/KS/KS
41	MEMBERS BUSINESS: <u>Councillor K Saunders:</u> A resident has contacted Councillor K Saunders to advise the plastic recycling bag was split causing the bottles to be strewn across the street, this was then left by Swindon Borough Council (SBC) Refuse Team, he assisted the resident in clearing it up and will report to a borough Councillor.	KS
Meeting Closed 20:20 PM		

Signed:

Date: