

Supporting Documentation
Finance & General Purpose
Committee Meeting

Tuesday 16th January 2024



Bank Reconciliation Statement as at 31/12/2023
for Cashbook 1 - Current Bank A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank A/C 61580271	31/12/2023		29,284.58
			<u>29,284.58</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			29,284.58
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			29,284.58
		Balance per Cash Book is :-	29,284.58
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/12/2023
for Cashbook 2 - Corporate Account Co-op 7150

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Corporate Account 61580271	31/12/2023		781,491.76
			<u>781,491.76</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			781,491.76
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			781,491.76
		Balance per Cash Book is :-	781,491.76
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/12/2023
for Cashbook 3 - CCLA Investment

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Investment	31/12/2023		50,000.00
			<u>50,000.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			50,000.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			50,000.00
		Balance per Cash Book is :-	50,000.00
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/12/2023
for Cashbook 4 - Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	31/12/2023		110.70
			<u>110.70</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			110.70
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			110.70
		Balance per Cash Book is :-	110.70
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation up to 31/12/2023 for Cashbook No 1 - Current Bank A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
01/12/2023	001004005	108.03		108.03		R	AMAZON
01/12/2023	002	27.53		27.53		R	SAFETEC DIRECT LTD
01/12/2023	004	68.95		68.95		R	Ram Tracking
01/12/2023			63.00	63.00		R	Receipt(s) Banked
01/12/2023			25,862.48	25,862.48		R	Receipt(s) Banked
04/12/2023			495.00	495.00		R	Receipt(s) Banked
04/12/2023			216.30	216.30		R	Receipt(s) Banked
05/12/2023	006	201.43		201.43		R	Swindon Car & Van
05/12/2023	007	16.97		16.97		R	BRITISH GAS
05/12/2023	008	58.18		58.18		R	BRITISH GAS
05/12/2023			171.00	171.00		R	Receipt(s) Banked
06/12/2023	010	224.91		224.91		R	ALLSTAR BUSINESS SOLUTIONS
06/12/2023	BACS	219.99		219.99		R	CARPARTS
06/12/2023			495.00	495.00		R	Receipt(s) Banked
06/12/2023			128.00	128.00		R	Receipt(s) Banked
07/12/2023			75.00	75.00		R	Receipt(s) Banked
07/12/2023			445.00	445.00		R	Receipt(s) Banked
08/12/2023	013	588.00		588.00		R	National Assn Of Local Council
08/12/2023	014	47.48		47.48		R	Toolstation Limited
08/12/2023	015	75.00		75.00		R	DEAN SPENCER ASSOCIATES
08/12/2023	016	348.30		348.30		R	SLCC ENTERPRISES LTD
08/12/2023	017	348.30		348.30		R	SLCC ENTERPRISES LTD
08/12/2023	018	375.00		375.00		R	SLCC ENTERPRISES LTD
08/12/2023	019	680.00		680.00		R	Road Traffic Management
08/12/2023	020	758.40		758.40		R	SAFEWELL LIMITED
08/12/2023	021	1,071.00		1,071.00		R	GEORGE BROWNS LTD
08/12/2023	BACS	11.88		11.88		R	RMS
08/12/2023	022	1,890.00		1,890.00		R	CLASSIC BASKETS LTD
08/12/2023			210.00	210.00		R	Receipt(s) Banked
11/12/2023	023	1,898.21		1,898.21		R	Siemens Financial Services Lim
11/12/2023			213.33	213.33		R	Receipt(s) Banked
11/12/2023			28.00	28.00		R	Receipt(s) Banked
11/12/2023			700.00	700.00		R	Receipt(s) Banked
12/12/2023	024	4,466.74		4,466.74		R	ALPHABET (GB) Limited
12/12/2023			133.33	133.33		R	Receipt(s) Banked
12/12/2023			15.00	15.00		R	Receipt(s) Banked
12/12/2023			433.50	433.50		R	Receipt(s) Banked
12/12/2023			543.33	543.33		R	Receipt(s) Banked
12/12/2023			543.33	543.33		R	Receipt(s) Banked
12/12/2023			-543.33	-543.33		R	Receipt(s) Banked
13/12/2023	025	174.71		174.71		R	ALLSTAR BUSINESS SOLUTIONS
13/12/2023	026	3,000.00		3,000.00		R	VISIT HIGHWORTH LIMITED
13/12/2023	027	594.24		594.24		R	Select IT Ltd
13/12/2023	028	600.00		600.00		R	AUDITING SOLUTIONS LTD
13/12/2023			659.97	659.97		R	Receipt(s) Banked
13/12/2023			46.04	46.04		R	Receipt(s) Banked
13/12/2023			56.00	56.00		R	Receipt(s) Banked
13/12/2023	DR		25,000.00	25,000.00		R	Receipt(s) Banked

Bank Reconciliation up to 31/12/2023 for Cashbook No 1 - Current Bank A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
14/12/2023	029	197.03		197.03		R <input type="checkbox"/>	O2
14/12/2023			150.00	150.00		R <input type="checkbox"/>	Receipt(s) Banked
14/12/2023			240.00	240.00		R <input type="checkbox"/>	Receipt(s) Banked
15/12/2023	BACS	19,260.25		19,260.25		R <input type="checkbox"/>	SALARIES DEC 2023
15/12/2023	030	197.83		197.83		R <input type="checkbox"/>	BRITISH GAS
15/12/2023			345.00	345.00		R <input type="checkbox"/>	Receipt(s) Banked
15/12/2023			9,165.00	9,165.00		R <input type="checkbox"/>	Receipt(s) Banked
18/12/2023	BACS	780.00		780.00		R <input type="checkbox"/>	BLAUTOSOURCE
18/12/2023	032 033	24.64		24.64		R <input type="checkbox"/>	Global Payments (GPUK LLP)
18/12/2023	034 035	2,292.90		2,292.90		R <input type="checkbox"/>	BNP PARIBAS SOLUTIONS
18/12/2023	036	56.70		56.70		R <input type="checkbox"/>	West Mercia Energy
18/12/2023	037	984.46		984.46		R <input type="checkbox"/>	ALPHABET (GB) Limited
19/12/2023	BACS	6,558.29		6,558.29		R <input type="checkbox"/>	HMRC DEC 2023
19/12/2023	BACS	6,585.11		6,585.11		R <input type="checkbox"/>	PENSION DEC 2023
19/12/2023	BACS	50.00		50.00		R <input type="checkbox"/>	DEA
19/12/2023	038	135.86		135.86		R <input type="checkbox"/>	CASTLE WATER
19/12/2023			60.00	60.00		R <input type="checkbox"/>	Receipt(s) Banked
20/12/2023	042	67.17		67.17		R <input type="checkbox"/>	CASTLE WATER
20/12/2023	043	29.21		29.21		R <input type="checkbox"/>	ALLSTAR BUSINESS SOLUTIONS
21/12/2023	044	6.95		6.95		R <input type="checkbox"/>	CASTLE WATER
21/12/2023	045	140.75		140.75		R <input type="checkbox"/>	SPITFIRE NETWORK SERVICES LIM
21/12/2023			179.00	179.00		R <input type="checkbox"/>	Receipt(s) Banked
27/12/2023	046	112.44		112.44		R <input type="checkbox"/>	ALLSTAR BUSINESS SOLUTIONS
28/12/2023			345.00	345.00		R <input type="checkbox"/>	Receipt(s) Banked
29/12/2023	047	111.30		111.30		R <input type="checkbox"/>	BRITISH GAS
		<u>55,444.14</u>	<u>66,473.28</u>				

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

11:50

Detailed Income & Expenditure by Budget Heading 31/12/2023

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
110 INCOME - CSC								
1076 Precept	0	645,825	645,825	0			100.0%	
1077 Council Tax Grant	0	10,752	10,752	0			100.0%	
1090 Bank Interest	1,296	7,700	1,150	(6,550)			669.6%	
1100 CIL Income	(186,485)	0	0	0			0.0%	
1110 S106 Income	0	7,256	0	(7,256)			0.0%	7,256
INCOME - CSC :- Income	(185,189)	671,533	657,727	(13,806)			102.1%	7,256
Net Income	(185,189)	671,533	657,727	(13,806)				
6001 less Transfer to EMR	0	7,256						
Movement to/(from) Gen Reserve	(185,189)	664,277						
120 INCOME - ENVIRONMENT/LEISURE								
1305 Fireworks Income	0	8,999	11,500	2,501			78.3%	
1310 Misc Income: Licenses/Advert	930	3,145	5,820	2,675			54.0%	
1315 Football Pitch Income	0	6,700	6,700	0			100.0%	
1320 Tennis Income	0	1,300	1,300	0			100.0%	
1325 Council Works recharges	0	900	0	(900)			0.0%	
1350 Sale Assets	2,433	8,621	10,000	1,379			86.2%	
INCOME - ENVIRONMENT/LEISURE :- Income	3,363	29,665	35,320	5,655			84.0%	0
Net Income	3,363	29,665	35,320	5,655				
210 STAFF - CSC								
4000 Salary	11,649	114,520	151,000	36,480		36,480	75.8%	
4010 Employers Pension	2,293	22,549	32,000	9,451		9,451	70.5%	
4020 Employers NI	1,045	10,112	17,000	6,888		6,888	59.5%	
4060 Staff Mileage and Bens	0	0	200	200		200	0.0%	
4070 Training	404	2,510	4,500	1,990		1,990	55.8%	
STAFF - CSC :- Indirect Expenditure	15,392	149,690	204,700	55,010	0	55,010	73.1%	0
Net Expenditure	(15,392)	(149,690)	(204,700)	(55,010)				
220 GENERAL ADMIN - CSC								
4100 Telephone and Broadband	283	2,429	3,000	571	3,070	(2,499)	183.3%	
4110 Office Expenses	(42)	1,133	2,500	1,367		1,367	45.3%	
4120 IT Support	495	5,767	6,500	733		733	88.7%	
4125 RBS Finance Package Sub	0	1,103	1,800	697		697	61.3%	
4130 Professional Fees inc HR Suppo	55	5,781	3,400	(2,381)		(2,381)	170.0%	
4150 Stationery and Office Supplies	72	1,313	2,900	1,587		1,587	45.3%	

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Detailed Income & Expenditure by Budget Heading 31/12/2023

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4160 Postage	0	71	500	429		429	14.3%	
4170 Office Equipment Repair and Re	368	932	2,500	1,568		1,568	37.3%	
4180 Cleaning	33	1,193	1,000	(193)		(193)	119.3%	
4190 Fire Inspection	0	263	1,000	737		737	26.3%	
4200 Audit Fees	500	985	2,700	1,715		1,715	36.5%	
4210 Insurance	0	9,903	9,500	(403)		(403)	104.2%	
4220 Bank & Other Charges	12	216	400	184		184	54.1%	
4230 Affiliation	55	4,529	3,745	(784)		(784)	120.9%	
GENERAL ADMIN - CSC :- Indirect Expenditure	1,832	35,618	41,445	5,827	3,070	2,757	93.3%	0
Net Expenditure	(1,832)	(35,618)	(41,445)	(5,827)				
230 COUNCIL OFFICES								
1230 Council Offices Room Hire	516	4,653	6,500	1,847			71.6%	
COUNCIL OFFICES :- Income	516	4,653	6,500	1,847			71.6%	0
4250 Rates	0	11,103	10,750	(353)		(353)	103.3%	
4260 Water	67	728	700	(28)		(28)	104.1%	
4270 Heating and Electricity	574	2,278	4,500	2,222		2,222	50.6%	
4280 Refurbishment	0	1,168	2,000	832		832	58.4%	
COUNCIL OFFICES :- Indirect Expenditure	641	15,277	17,950	2,673	0	2,673	85.1%	0
Net Income over Expenditure	(125)	(10,624)	(11,450)	(826)				
240 COMM ENHANCEMENT/ENGAGEMENT								
4300 Christmas Lights	0	1,296	10,500	9,204		9,204	12.3%	
4310 Flowers and Hanging Baskets	0	7,095	9,500	2,405		2,405	74.7%	511
4320 Website and Social Media	0	1,200	1,700	500		500	70.6%	
4330 Neighbourhood Plan	172	172	5,000	4,828		4,828	3.4%	
4350 Library	0	13,531	27,062	13,531		13,531	50.0%	
4370 Visit Wiltshire Sub	0	794	1,000	206		206	79.4%	
4405 CIL Spend in year	0	3,695	0	(3,695)		(3,695)	0.0%	3,695
4410 Visitor Centre (Provision)	3,000	9,000	12,000	3,000		3,000	75.0%	
4420 Provision for Youth	0	3,393	7,000	3,607		3,607	48.5%	2,976
4430 Fireworks	0	6,553	6,500	(53)	4,560	(4,613)	171.0%	
4436 Remembrance	0	243	1,000	757		757	24.3%	
4440 Jubilee Celebrations	0	3,902	4,000	98		98	97.5%	
COMM ENHANCEMENT/ENGAGEMENT :- Indirect Expenditure	3,172	50,873	85,262	34,389	4,560	29,829	65.0%	7,181
Net Expenditure	(3,172)	(50,873)	(85,262)	(34,389)				
6000 plus Transfer from EMR	0	7,181						
Movement to/(from) Gen Reserve	(3,172)	(43,692)						

11:50

Detailed Income & Expenditure by Budget Heading 31/12/2023

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
245 GRANTS AND CONTINGENCIES								
1370 May Day	0	982	0	(982)			0.0%	
GRANTS AND CONTINGENCIES :- Income	<u>0</u>	<u>982</u>	<u>0</u>	<u>(982)</u>				<u>0</u>
4515 May Day	0	2,893	3,500	607		607	82.6%	
GRANTS AND CONTINGENCIES :- Indirect Expenditure	<u>0</u>	<u>2,893</u>	<u>3,500</u>	<u>607</u>	<u>0</u>	<u>607</u>	<u>82.6%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>(1,911)</u>	<u>(3,500)</u>	<u>(1,589)</u>				
250 CIVIC								
1360 22/23 Mayoral Donations & Fund	(753)	10,006	0	(10,006)			0.0%	9,869
1361 23/24 Mayoral Donations & Fund	869	869	0	(869)			0.0%	
CIVIC :- Income	<u>116</u>	<u>10,875</u>	<u>0</u>	<u>(10,875)</u>				<u>9,869</u>
4450 22/23 Mayoral Allowance	(1,460)	10,156	0	(10,156)		(10,156)	0.0%	10,009
4451 23/24 Mayoral Allowance	1,530	1,530	2,000	470		470	76.5%	
4460 Councillor Training	0	704	1,000	296		296	70.4%	
4470 Elections	0	6,613	4,230	(2,383)		(2,383)	156.3%	2,383
CIVIC :- Indirect Expenditure	<u>70</u>	<u>19,003</u>	<u>7,230</u>	<u>(11,773)</u>	<u>0</u>	<u>(11,773)</u>	<u>262.8%</u>	<u>12,392</u>
Net Income over Expenditure	<u>46</u>	<u>(8,128)</u>	<u>(7,230)</u>	<u>898</u>				
6000 plus Transfer from EMR	(217)	12,322						
6001 less Transfer to EMR	9,869	9,939						
Movement to/(from) Gen Reserve	<u>(10,040)</u>	<u>(5,745)</u>						
260 PROJECTS AND GRANTS								
1311 Neighbourhood Plan Income	0	4,335	0	(4,335)			0.0%	
PROJECTS AND GRANTS :- Income	<u>0</u>	<u>4,335</u>	<u>0</u>	<u>(4,335)</u>				<u>0</u>
4335 Neighbourhood Localit Grant Spend	(172)	4,335	0	(4,335)		(4,335)	0.0%	
PROJECTS AND GRANTS :- Indirect Expenditure	<u>(172)</u>	<u>4,335</u>	<u>0</u>	<u>(4,335)</u>	<u>0</u>	<u>(4,335)</u>		<u>0</u>
Net Income over Expenditure	<u>172</u>	<u>0</u>	<u>0</u>	<u>0</u>				
310 STAFF - ENVIRONMENT/LEISURE								
4000 Salary	13,475	111,283	158,000	46,717		46,717	70.4%	
4010 Employers Pension	2,655	21,913	29,500	7,587		7,587	74.3%	
4020 Employers NI	1,337	10,543	16,750	6,207		6,207	62.9%	
4070 Training	0	58	5,000	4,942		4,942	1.2%	
STAFF - ENVIRONMENT/LEISURE :- Indirect Expenditure	<u>17,466</u>	<u>143,797</u>	<u>209,250</u>	<u>65,453</u>	<u>0</u>	<u>65,453</u>	<u>68.7%</u>	<u>0</u>
Net Expenditure	<u>(17,466)</u>	<u>(143,797)</u>	<u>(209,250)</u>	<u>(65,453)</u>				

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11:50

Detailed Income & Expenditure by Budget Heading 31/12/2023

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
320 GENERAL ADMIN -ENVIRON/LEISURE								
4530 Car Park Inspections	75	675	900	225		225	75.0%	
4540 Repairs and Maintenance	0	3,476	10,000	6,524		6,524	34.8%	630
4550 Uniforms inc PPE	23	572	2,500	1,928		1,928	22.9%	
4560 Waste Removal	0	4,150	3,000	(1,150)		(1,150)	138.3%	
4565 Health and Safety	0	1,148	2,000	852		852	57.4%	
4580 Vehicle Maintenance	(4,441)	1,866	10,000	8,134		8,134	18.7%	
4590 Vehicle RFL	0	960	0	(960)		(960)	0.0%	
4600 Vehicle Trackers	125	1,094	700	(394)		(394)	156.3%	
4610 Street Cleaning	0	1,207	5,000	3,793		3,793	24.1%	
4620 Mower Lease	5,106	35,018	38,000	2,982		2,982	92.2%	8,123
4640 Spraying	0	461	700	239		239	65.8%	
4650 Garage Rent	0	1,143	1,150	7		7	99.4%	
4660 Fuel	337	7,244	9,000	1,756		1,756	80.5%	
4680 Tools	0	0	500	500		500	0.0%	
4690 Machinery	0	843	2,000	1,157		1,157	42.2%	
4700 Dog Bins Services - Consumable	0	0	1,000	1,000		1,000	0.0%	
4705 Tree Maintenance	0	0	3,000	3,000		3,000	0.0%	
4710 Renewals - Provision	0	190	1,000	810		810	19.0%	
GENERAL ADMIN -ENVIRON/LEISURE :- Indirect Expenditure	1,224	60,047	90,450	30,403	0	30,403	66.4%	8,753
Net Expenditure	(1,224)	(60,047)	(90,450)	(30,403)				
6000 plus Transfer from EMR	0	8,753						
Movement to/(from) Gen Reserve	(1,224)	(51,295)						
330 GROUNDS BUILDINGS AND LAND								
4250 Rates	0	2,333	2,520	187		187	92.6%	
4270 Heating and Electricity	199	1,377	2,500	1,123		1,123	55.1%	
4540 Repairs and Maintenance	598	4,836	5,000	164		164	96.7%	172
4570 Football Club Cleaning	0	855	1,440	585		585	59.4%	
GROUNDS BUILDINGS AND LAND :- Indirect Expenditure	796	9,401	11,460	2,059	0	2,059	82.0%	172
Net Expenditure	(796)	(9,401)	(11,460)	(2,059)				
6000 plus Transfer from EMR	0	172						
Movement to/(from) Gen Reserve	(796)	(9,230)						

Detailed Income & Expenditure by Budget Heading 31/12/2023

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
340 CEMETERY								
1210 Cemetery Income	1,135	18,810	23,000	4,190			81.8%	
1220 Memorials Income	260	1,880	4,500	2,620			41.8%	
CEMETERY :- Income	1,395	20,690	27,500	6,810			75.2%	0
4180 Cleaning	0	603	550	(53)		(53)	109.6%	
4250 Rates	0	2,515	2,400	(115)		(115)	104.8%	
4260 Water	7	37	200	163		163	18.7%	
4270 Heating and Electricity	64	424	1,500	1,076		1,076	28.2%	
4540 Repairs and Maintenance	0	300	0	(300)		(300)	0.0%	
4706 Cemetery Tree Works	0	350	5,000	4,650		4,650	7.0%	
4750 Cemetery General Administr.	(507)	4,003	2,000	(2,003)		(2,003)	200.1%	1,640
CEMETERY :- Indirect Expenditure	(436)	8,231	11,650	3,419	0	3,419	70.7%	1,640
Net Income over Expenditure	1,831	12,459	15,850	3,391				
6000 plus Transfer from EMR	0	1,640						
Movement to/(from) Gen Reserve	1,831	14,098						
350 ALLOTMENTS								
1240 Allotments Income	0	7,350	6,000	(1,350)			122.5%	
ALLOTMENTS :- Income	0	7,350	6,000	(1,350)			122.5%	0
4260 Water	136	290	400	110		110	72.4%	
4730 Rents	153	611	2,450	1,839		1,839	24.9%	
ALLOTMENTS :- Indirect Expenditure	289	901	2,850	1,949	0	1,949	31.6%	0
Net Income over Expenditure	(289)	6,449	3,150	(3,299)				
360 BREWERY STREET WC								
1250 WC Receipts	74	752	1,100	348			68.4%	
BREWERY STREET WC :- Income	74	752	1,100	348			68.4%	0
4180 Cleaning	600	5,701	8,000	2,299		2,299	71.3%	
4260 Water	0	60	1,200	1,140		1,140	5.0%	
4270 Heating and Electricity	54	363	1,500	1,137		1,137	24.2%	
4540 Repairs and Maintenance	0	131	1,000	869		869	13.1%	
BREWERY STREET WC :- Indirect Expenditure	654	6,254	11,700	5,446	0	5,446	53.5%	0
Net Income over Expenditure	(580)	(5,502)	(10,600)	(5,098)				

Detailed Income & Expenditure by Budget Heading 31/12/2023

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
370 PLAY AREAS								
4770 New Play Equipment	0	525	40,000	39,475		39,475	1.3%	
4775 Playpark Inspections	0	281	700	419		419	40.1%	
PLAY AREAS :- Indirect Expenditure	<u>0</u>	<u>806</u>	<u>40,700</u>	<u>39,894</u>	<u>0</u>	<u>39,894</u>	<u>2.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(806)</u>	<u>(40,700)</u>	<u>(39,894)</u>				
380 MARKET								
1300 Market Income	332	5,680	7,000	1,320			81.1%	
MARKET :- Income	<u>332</u>	<u>5,680</u>	<u>7,000</u>	<u>1,320</u>			<u>81.1%</u>	<u>0</u>
4800 Market Expenditure	0	947	3,000	2,053		2,053	31.6%	
MARKET :- Indirect Expenditure	<u>0</u>	<u>947</u>	<u>3,000</u>	<u>2,053</u>	<u>0</u>	<u>2,053</u>	<u>31.6%</u>	<u>0</u>
Net Income over Expenditure	<u>332</u>	<u>4,733</u>	<u>4,000</u>	<u>(733)</u>				
Grand Totals:- Income	(179,392)	756,515	741,147	(15,368)			102.1%	
Expenditure	40,927	508,073	741,147	233,074	7,630	225,444	69.6%	
Net Income over Expenditure	<u>(220,319)</u>	<u>248,442</u>	<u>0</u>	<u>(248,442)</u>				
plus Transfer from EMR	(217)	30,067						
less Transfer to EMR	9,869	17,195						
Movement to/(from) Gen Reserve	<u>(230,406)</u>	<u>261,314</u>						

Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
321 EMR Cemetery Maintenance	2,020.00	-2,020.00	0.00
322 EMR Provision Renewals	638.02	-638.02	0.00
324 EMR Pavilion Water	3,000.00		3,000.00
325 EMR Brewery Street	6,200.00		6,200.00
326 EMR New Play Equip	54,981.07		54,981.07
327 EMR Mowing & Street Sweeping	2,410.50	-2,410.50	0.00
328 EMR Rec Pavilion Changing Room	13,006.40	-171.50	12,834.90
329 EMR New Dog Bins	1,656.50		1,656.50
330 EMR All Weather Sports Pitch	20,000.00		20,000.00
331 EMR S106/CIL	10,486.79	-3,694.71	6,792.08
333 EMR Elections	5,271.00	-2,383.20	2,887.80
334 EMR Neighbourhood Plan	4,970.00		4,970.00
335 EMR Skate Park	3,820.62		3,820.62
336 EMR Market	5,583.75		5,583.75
337 EMR Sustainable Highworth	925.00		925.00
338 EMR Parking	1,000.00		1,000.00
339 EMR Grounds Repair&Maint	5,016.38	-5,016.38	0.00
340 EMR Youth	9,796.67	-2,976.00	6,820.67
341 EMR WC Repair & Maint	813.00		813.00
342 EMR Office Equip Renewal	750.60		750.60
343 EMR Council Office Referb	679.74		679.74
344 EMR Uniforms H&S	1,836.99		1,836.99
345 EMR Machinery	10,941.70	-10,941.70	0.00
346 EMR May Day	1,030.00		1,030.00
400 RR Public Art S106 No date	484.45		484.45
401 RR Playing Pitches S106 2024	7,239.54		7,239.54
402 RR Public Realm S106 2024	5,312.27		5,312.27
403 RR Public Art S106 2024	7,660.32		7,660.32
404 RR Public Art S106 No date	1,000.00		1,000.00
405 RR CIL May 2025	16,790.25		16,790.25
406 RR S106 Enviromental	0.00	7,256.09	7,256.09
407 RR S106 Pentylands Park	0.00	35,027.48	35,027.48
408 RR CIL November 2028	0.00	186,484.71	186,484.71
	205,321.56	198,516.27	403,837.83

Market Manager Payment Oct 2023 - Dec 2023

2023	Total Income	Commission payment
Oct	596.00	149
Nov	414.00	103.5
Dec	575.00	143.75
Total		396.25

Trader	Pitch Cost	2.12.2023	9.12.2023	16.12.2023	23.12.2023	06.01.2023
C Newnham (Fruit & Veg)		Off Sick	Off Sick	30.00	30.00	30.00
D Alexander (Cards)		10.00	Holiday	10.00	10.00	10.00
J & P Breads		19.00	14.00	19.00	19.00	19.00
M Noakes (cheese)		14.00	Absent	28.00	14.00	
Jackies Knitwear		28.00	Absent	28.00	14.00	14.00
Sweets		10.00	10.00	10.00	10.00	10.00
Charles Fish		10.00	10.00	10.00	10.00	10.00
All Nuts & Olives		10.00	10.00	10.00	10.00	10.00
Chloe's Cakery		10.00	Absent	Absent	30.00	10.00
Pats Plants		12.00		12.00		
Grace & Ivy						
Country Market						
Cabin & Cowshed						
BlueBerry Hill						
Rug Shack						
Highworth Candles						
Mutligns				12.00		
Charlottes Ceramics						
Skylos Foods						
Clair Call Baking Bee Scones			12			
Emma's Evesful Acres				12.00	12.00	12.00
Homefarm Décor						
OOO Lovely Ceramics						
Royal Genius - Scott Hopes						
Bert Haynes (Xmas Trees)		35.00		PP		
Highworth Chocolate						
PPA Consulting						
The Hare & Fox						
Wiltshire Wildlife				10.00		
HappyEver Earrings						
United Warehouse (C Anello)						
The Upcycler						
Utility Warehouse						
Grooming Pawgeous		12.00				
Total		171.00	56.00	179.00	169.00	115.00

Agenda item 5 – Card payments for the public toilets

Councillor S Apps - It is my opinion that HTC should convert one of the toilet doors in Brewery St to a contactless payment system. This would enable people who do not carry cash to use the facilities, whilst still enabling those who do carry cash to continue to use them.

Research by the business comparison website 'BusinessComparison', found 'In terms of the United Kingdom, the country recorded 30,914 million payments during the 12-month period, of which, 20,722 million were cashless. This made up 67 per cent of total payments for the UK. Broken down per capita, this amounted to 455.32 cashless payments per person in 2020.'

I have spoken to the supplier of the toilet doors to get a ballpark figure and was told the cost of a single conversion kit to change one to contactless and to have them fit it is approximately £1500 + VAT.

<https://doortechnik.co.uk/blog/2020/01/10/contactless-payment-for-ultimate-toilet-doors/>

