



Highworth Town Council

Council Offices
3 Gilberts Lane
Highworth
Swindon
Wiltshire
SN6 7FB

Town Clerk: Mrs D Rose
01793 762377

admin@highworthtowncouncil.gov.uk
www.highworthtowncouncil.gov.uk

16th January 2024

TO: ALL MEMBERS OF HIGHWORTH TOWN COUNCIL

You are summoned to a **face-to-face Meeting** of the **FULL COUNCIL** on **TUESDAY 23rd JANUARY 2024 @ 7:00pm** at The Council Chamber, Gilberts Lane, Highworth SN6 7FB

Yours faithfully

Deanne Rose
TOWN CLERK

AGENDA

- 1. Apologies and Declarations of Interests**
To receive any Apologies and any Declarations of Interests
(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)
- 2. Public Question Time & Correspondence**
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence
- 3. Minutes of the Meeting and Matters Arising**
To confirm as a true record the Minutes of the Full Council Meeting held on Tuesday 28th November 2023 and address any matters arising from these Minutes
- 4. WRDE UP**
To receive a presentation and discuss the Wrde Up event following the takeover by Fandangos
- 5. Committee Meeting Minutes**
To note the following Committee Meeting Minutes and receive updates from each Committee Chairman
 - Minutes**
 - Finance & General Purpose – 21st November 2023
 - Neighbourhood Plan – 28th November 2023
- 6. Internal Audit Report**
To accept the Internal Audit Report
- 7. Highworth Library**
To approve the continued Library Funding for 2024/2025 subsidising 2 x library assistants of 15 hours per week and to increase the agreed precept by £5600.00 following notification that the library support has increased to £38,530.31
- 8. Highworth Town Football Club Summer Football Tournament**
To approve the requested dates of 1st and 2nd of June 2024 to hold the Annual Football Tournament

9. **Members Business**

To note members business

10. **Resolution to exclude members of the press and public**

Resolution to exclude members of the press and public from Agenda item 11 to discuss legal advice and agenda item 12 to discuss transfer of services.

11. **St Michaels Churchyard**

To discuss the legal advice on maintenance of the closed churchyard

12. **Services**

To discuss the transfer of Services from Swindon Borough Council

*Members of the Public and Press are invited to attend this Meeting, however, participation in the debates is not permitted.