

Supporting Documentation Environment & Leisure Committee Meeting



Agenda item 4 – Grant Application

COMMUNITY FUNDING APPLICATION FORM

Section 1: Contact Details	
Name of group/organisation applying	BEST – Be a Better You
Applicants position within the group/organisation	Operations Manager
Contact details of person completing the application form. This person is responsible for: <ul style="list-style-type: none"> • providing information if requested • receiving the grant money if awarded • signing the grant agreement • providing evaluation/feedback; 	Name – Craig Hiscock
	Email address – craig.hiscock@bestrust.co.uk
	Telephone number – 01793 200124
	Postal address – Unit 20 Athena Avenue, Elgin Industrial estate, Swindon, SN2 8EJ

Section 2: Group/Organisation Details					
Briefly explain what the group/organisation does (e.g. youth club, charity) & the aims/objectives	BEST – Be a Better You is a local charity who work with at risk 11 – 25-year-old young people in Swindon. We provide bespoke sports based mentoring programs with the aim of supporting young people to increase their confidence, achieve goals for education training or employment and help young people change the direction of their life. BEST also provide sports enrichment session for students in school, college or alternative education settings.				
Please provide the charity & VAT number for the group and constitution, if applicable	1194504				
How many people are currently involved in the group /organisation?	<table border="1"> <thead> <tr> <th colspan="2">Staffing</th> </tr> </thead> <tbody> <tr> <td>Paid staff = 12</td> <td>Volunteers = 7</td> </tr> </tbody> </table>	Staffing		Paid staff = 12	Volunteers = 7
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Section 3: Project Information	
Project Title	School Holiday Multi Sports Sessions
Brief Description	BEST would like to put on a 2-hour group session once a week during the school holidays in 2024, for up to 40 children and young people, 5 – 16 years old. The weekly sessions will be broken down into 3 different activities. Non – contact boxing drills and skills, non – contact freestyle martial arts, group games and team building.
Partnership Working <ul style="list-style-type: none">What other partners are involved in the project and what are their contributions?	
What age group(s) will benefit from the project?	Tick/indicate all that apply: 5 – 16 year olds <input type="checkbox"/> 0-8 <input type="checkbox"/> 9-14 <input type="checkbox"/> 15-24 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Section 4: Financial Details															
How much money are you requesting?	Total amount applied for £3600														
Please provide a simple itemised breakdown of how money will be spent.	<table border="1"> <thead> <tr> <th>ITEM</th> <th>COST</th> </tr> </thead> <tbody> <tr> <td>10 x 2hr sessions through 2024 school holidays @ £120ph for up to 40 children per session. Includes staff costs and equipment.</td> <td>£2400</td> </tr> <tr> <td>Admin/Marketing - 1 hr per session @ £20.00ph</td> <td>£200</td> </tr> <tr> <td>Highworth Rec hall hire @ £45ph 10 x 2 hour sessions = 20 hours</td> <td>£900</td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td>TOTAL:</td> <td>£3600</td> </tr> </tbody> </table>	ITEM	COST	10 x 2hr sessions through 2024 school holidays @ £120ph for up to 40 children per session. Includes staff costs and equipment.	£2400	Admin/Marketing - 1 hr per session @ £20.00ph	£200	Highworth Rec hall hire @ £45ph 10 x 2 hour sessions = 20 hours	£900					TOTAL:	£3600
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Is this the total cost of the project?	<input type="checkbox"/> Yes <input type="checkbox"/>
If no, please give details of funds raised or applied for from other partners, agencies, groups etc:	Other funds applied for/secured (including amount):

Section 5: Declarations	
Signature of main contact person	[REDACTED]
Date form completed	05/01/2024
Bank details (should an award be made)	[REDACTED] [REDACTED] [REDACTED]

Checklist:

- Have you read the Guidelines - YES
- Have you answered all the questions - YES
- Has the group has got a bank account (money cannot be paid into individual's accounts) -YES
- Have you enclosed the most recent certified accounts if you are applying for a sum in excess of £500. Applications over £500 should also submit a Project and Business Plan _ THE PROJECT IS IN THE DESCRIPTION
Have you enclosed a copy of your Constitution if you are a registered charity – I HAVE ATTACHED OUR CONSTITUTION
- Confirm the project has not already been completed – NOT COMPLETED

Agenda item 6 – Play Areas



play area
redevelopment plan



Draft Invitation to
Tender ITT.docx

Recommendation from the Play Area Working Party to approve the redevelopment plan and publish the invitation to tender document.