



Highworth Town Council

Council Offices
3 Gilberts Lane
Highworth
Swindon
Wiltshire
SN6 7FB

Town Clerk: Mrs D Rose
01793 762377

admin@highworthtowncouncil.gov.uk
www.highworthtowncouncil.gov.uk

19th March 2024

TO: ALL MEMBERS OF HIGHWORTH TOWN COUNCIL

You are summoned to a **face-to-face Meeting** of the **FULL COUNCIL** on **TUESDAY 26th MARCH 2024 @ 7:00pm** at The Council Chamber, Gilberts Lane, Highworth SN6 7FB

Yours faithfully

Deanne Rose
TOWN CLERK

AGENDA

1. **Apologies and Declarations of Interests**
To receive any Apologies and any Declarations of Interests
(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)
2. **Public Question Time & Correspondence**
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence
3. **Library Services**
To receive a presentation from Swindon Borough Council regarding Library Services and discuss how Highworth Town Council can work with Swindon Borough Council in the future delivery of this service
4. **Jazz Festival 2024**
To receive a verbal update from Jazz Festival Committee
5. **Minutes of the Meeting and Matters Arising**
To confirm as a true record the Minutes of the Full Council Meeting held on Tuesday 27th February 2024 and address any matters arising from these Minutes
6. **Committee Meeting Minutes**
To note the following Committee Meeting Minutes and receive updates from each Committee Chairman

Minutes

- a. Environment & Leisure – 6th February 2024
- b. Planning – 6th February 2024
- c. Finance & General Purpose – 20th February 2024
- d. Neighbourhood Plan – 27th February 2024

Recommendations

- e. Recommendation – To RESOLVE recommendation from F&GP Committee to purchase two additional speed indicator devices and solar panels to be funded from EMR 331 S106/CIL
 - f. Recommendation – To RESOLVE recommendation from F&GP Committee to carry out the maintenance to the footpath at the Cemetery to be funded from EMR 331 S106/CIL
 - g. Recommendation – To RESOLVE recommendation from the Play Area Working Party to approve the tender recommendation, following completion of the tender evaluation matrix for Northview Play Area, to be funded from budget code 4770/370 and EMR 326 New play Equipment
 - h. Recommendation – To RESOLVE recommendation from F&GP Committee to assist WRDE UP with event promotion and councillors are welcome to volunteer at the event
7. **Schedule of Meetings**
To approve the Annual Schedule of Meetings for 2024/2025
 8. **Transfer of services**
To note the register of interest advice from Swindon Borough Council
 9. **Redlands Experimental 30 mph Order**
To receive a verbal update from Swindon Borough Councillor V Manro regarding the experimental 30mph order
 10. **HGV Traffic on Shrivenham Road**
To receive an update on the HGV traffic on Shrivenham Road from Borough Councillors N Gardiner and V Manro
 11. **Ginnett Circus**
To consider request to hold the annual circus on 29th July – 4th August 2024 at the Lower Recreation Ground
 12. **Rural Market Town Group (RMTG)**
To receive a verbal update from Councillors P Newton Smith, K Saunders and T Houghton who attended the RMTG Meeting in March 2024
 13. **Membership Renewal**
To confirm renewal of the following memberships for 2024-2025
 - a. Swindon Local Council Forum (SLCF)
 - b. Rural Market Town Group (RMTG)
 - c. Association of Local Council Clerks (ALCC)
 - d. Wiltshire Association of Local Councils (WALC)
 - e. National Association of Local Councils (NALC)
 - f. National Association of British Markets (NABM)
 - g. Institute of Cemetery and Crematorium Management (ICCM)
 - h. South West Councils
 - i. Open Spaces Society
 - j. Allotment Society
 - k. Society of Local Council Clerks (SLCC)
 14. **Highworth Twinning Association**
To appoint Councillor L Gow as the representative for the Highworth Twinning Association

15. **Old Golf Course**

To receive a verbal update from the Town Clerk on the business proposal submitted to Swindon Borough Council to take over the Old Golf Course

16. **Members Business**

To note members business

17. **Resolution to exclude members of the press and public**

Resolution to exclude members of the press and public from Agenda item 18 due to commercially sensitive information

18. **Lechlade Road Site**

To re-consider the decision to surrender the Lease on the Lechlade Road site

*Members of the Public and Press are invited to attend this Meeting, however, participation in the debates is not permitted.