



3 GILBERTS LANE
HIGHWORTH SN6 7FB
01793 762377

www.highworthtowncouncil.gov.uk

**NEIGHBOURHOOD PLAN COMMITTEE MINUTES
TUESDAY 27th FEBRUARY 2024**

Present:	
Councillors	J Murphy (Chairman), L Gow, P Newton-Smith, K Saunders and R Williams
Town Clerk:	D Rose
Members of the Public:	1
Apologies:	K Smith

		Action
56	DECLARATIONS OF INTEREST: None	
57	PUBLIC QUESTION TIME: (Maximum 10 Minutes) A member of the public asked when Highworth Town Council (HTC) will be publishing the draft Neighbourhood Plan (NHP). The Chairman advised the NHP committee is finalising going to regulation 14 imminently and the draft plan will be published on the Highworth Town Council website.	
58	MINUTES OF THE MEETING: RESOLVED to confirm and sign the Minutes of the Neighbourhood Plan Committee Meeting dated Tuesday 23 rd January 2024.	
59	WILDLIFE FRIENDLY HIGHWORTH: Councillor L Gow reported she has been attending climate talks being held on Thursday evenings in Highworth. The turnout is consistently in the region of 50 people. She will share the summary with councillors once she has received it. The most recent discussion was sustainable food production, and a discussion was had about a project in Town Gardens, Councillor L Gow will follow this up and request a presentation/discussion with the Environment and Leisure Committee.	LG
60	NHP2 REVIEW WITH SWINDON BOROUGH COUNCIL: The Town Clerk and Councillor J Murphy met with members from the Planning Policy team at Swindon Borough Council (SBC). There are no showstoppers within the draft	

NHP.15

	<p>plan and it was advised an Strategic Environmental Assessment (SEA) is unlikely but SBC would confirm within the week.</p> <p>Feedback was provided over clarity of the Neighbourhood Plan process and questions around how the Neighbourhood Plan feeds into the Local Plan.</p> <p>Once the potential housing site allocations are available in May 2024, SBC will engage with HTC.</p> <p>SBC will share the Strategic Housing Market Assessment (SHMA) document in relation to senior housing and the housing policy in terms of the split. A retail study is due to be published soon.</p> <p>HTC were asked to consider any underutilised areas within the settlement boundary of the town that could potentially be used as infill development.</p> <p>RESOLVED by Councillors to retain the existing settlement boundary and not amend it as part of this review. Voting was unanimous, the resolution was duly carried.</p>	
61	<p>NHP2</p> <p>RESOLVED by Councillors to designate the top part of the Old Golf Course as Local Green Space with the bottom area retaining open space designation. Voting was unanimous, the resolution was duly carried.</p> <p>The Town Clerk is to complete the landscape map and share with the consultant.</p>	DR
62	<p>NHP2 EXECUTIVE SUMMARY</p> <p>The executive summary is to be reassigned to Councillors J Murphy and P Newton-Smith.</p>	JM/PNS
62	<p>MEMBERS BUSINESS:</p> <p>None</p>	
MEETING CLOSED 11:24AM		

Signed: Date: