



Highworth Town Council

Council Offices
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SN6 7FB

Town Clerk: Mrs D Rose
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28th May 2024

To Councillors: S Apps, G Dennis, I Durnin-Duffy, N Gardiner, F Haines, G Olley, K Saunders, K Smith, and R Williams

You are summoned to a **face to face** Meeting of the **ENVIRONMENT & LEISURE COMMITTEE** on **TUESDAY 4th JUNE 2024** following the Planning Committee Meeting (approximately 7:15pm) in The Council Chamber, Gilberts Lane, Highworth SN6 7FB

Yours faithfully

Deanne Rose

TOWN CLERK

AGENDA

- 1. Election of Chairman**
To elect the Chairman for the forthcoming year
- 2. Apologies and Declarations of Interests**
To receive any Apologies and any Declarations of Interests
(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)
- 3. Election of Deputy Chairman**
To elect the Deputy Chairman for the forthcoming year
- 4. Public Question Time & Correspondence (maximum 10 Minutes)**
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence
- 5. Minutes of the Meeting**
To confirm as a true record the Minutes of the E&L Committee Meeting held on Tuesday 5th March 2024
- 6. Terms of Reference**
To note the Terms of Reference
- 7. Environment & Leisure Policy Statement**
To re-affirm the Environment & Leisure Policy Statement
- 8. Outstanding Actions**
To review outstanding actions from E&L Committee
- 9. Town Gardens**
To receive a presentation on the Town Gardens proposal from Councillor L Gow
- 10. Allotment Report**
To receive a verbal update from the Town Clerk on the allotment sites and recent inspections
- 11. Entertainment on the Podium**
To consider recommendation from Councillor K Saunders to allow music on the Podium to encourage people to the Saturday Market
- 12. Play Areas**
To receive a verbal update from the Town Clerk on the play area redevelopment programme

13. **Members' Business**
To note Members Business

*Members of the Public and Press are invited to attend this Meeting, however, participation in the debates is not permitted.



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