



Highworth Town Council

Council Offices
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Highworth
Swindon
Wiltshire
SN6 7FB

Town Clerk: Mrs D Rose
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7th May 2024

TO: ALL MEMBERS OF HIGHWORTH TOWN COUNCIL

You are summoned to a **face to face Meeting** of the **ANNUAL ASSEMBLY** on **TUESDAY 14th May 2024** following the Planning Committee Meeting (approximately 7:15pm) in The Council Chamber, Gilberts Lane, Highworth SN6 7FB

Yours faithfully

D. Rose

Deanne Rose

TOWN CLERK

AGENDA

1. **Apologies & Declaration of Interests**
To receive any Apologies and Declarations of Interests
(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)
2. **Public Question Time (Maximum 10 Minutes) and Correspondence**
Members of the Public are given a period not exceeding 10 minutes to ask Councillors questions or submit comments and to receive any correspondence.
3. **Minutes of the Meeting**
To confirm as a true record the Minutes of the Full Council Meeting held on Tuesday 26th March 2024
4. **Mayor's / Chairman Report**
To note the Report from the Mayor/Chairman of Highworth Town Council
5. **Committee Chairman's Reports**
To note the Report from the Chairman of the following Committees:
 - a. Planning
 - b. Environment & Leisure
 - c. Finance & General Purpose
 - d. Neighbourhood Plan
6. **Swindon Borough Councillor Reports**
To note the Reports from Swindon Borough Councillors: N Gardiner, V Manro and S Weisinger
7. **Representative Reports**
To note the Reports from:
 - a. Highworth Twinning Association – Councillor R Williams
 - b. Highworth Community Partnership Group – Councillor N Gardiner
 - c. Highworth Action for Fair Trade – Councillor K Smith
 - d. Visit Highworth Limited – Councillor K Smith
8. **Members Business**
To note Members Business

*Members of the Public and Press are invited to attend this Meeting, however, participation in the debates is not permitted.